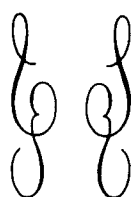


THE NORWIN S. and
ELIZABETH N. BEAN FOUNDATION

The First Thirteen Years

by

Gloria Zogopoulos



The Norwin S. and Elizabeth N. Bean Foundation

1980

THE NORWIN S. and
ELIZABETH N. BEAN FOUNDATION

THE FIRST THIRTEEN YEARS

by
Gloria Zogopoulos

The Norwin S. and Elizabeth N. Bean Foundation

1980

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"I direct that all net income received by my trustees shall be distributed by them to such corporations or trusts organized and operating in the City of Manchester, New Hampshire, or the Town of Amherst, New Hampshire, exclusively for religious, charitable, scientific, literary or educational purposes, including the encouragement of art, and the prevention of cruelty to children or animals . . ."

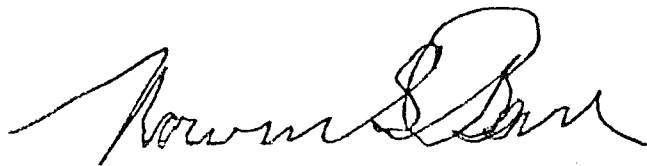
A handwritten signature in cursive script, appearing to read "Rowen S. Davis". The signature is fluid and elegant, with a large, stylized initial "R" and a prominent "S".

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CHAIRMAN'S MESSAGE

It is in tribute to Norwin S. and Elizabeth N. Bean that the Trustees have commissioned this report to serve as a permanent historical record of the achievements of their generosity as well as a guide to future applicants. It is not the intent to provide an evaluation of past grant-making activities though your perusal of this report will show both successes and failures. The Trustees have made decisions on the theory that there should be some risk taking in grant making.

The programs and agencies the foundation has assisted serve as an ongoing tribute to Norwin and Elizabeth Bean and provide an opportunity to continue the expression of love, care and concern they demonstrated in Manchester and Amherst during their lifetime.

Frederick W. Griffin

TRUST OFFICE

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N. H. Hampshire Charitable Fund
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TRUSTEES

Life

Frederick W. Griffin, Chairman, 1967 –
John R. McLane, Jr., Secretary, 1967 –

Term

Joanne K. Shildneck, 1975–1980
Msgr. Philip J. Kenney, 1979–1981
Hilda W. Fleisher, 1980–1982

Treasurer

Harry B. Gilmore, Jr.

ACKNOWLEDGEMENTS

Special thanks and appreciation to the following for their assistance in the compilation of this first history of the activities of the Norwin S. and Elizabeth N. Bean Foundation:

For technical assistance:

Norma Daviault, Program Assistant, New Hampshire Charitable Fund.

For providing information and details about the lives of Norwin and Elizabeth Bean:

Mr. and Mrs. Charles Carey, Amherst

Mrs. Donald Davis, Amherst

Mr. Robert P. Burroughs, Manchester

Mr. H. C. Vanderver, Manchester



NORWIN SHERWOOD BEAN

November 4, 1873—September 25, 1957

- Born in Manchester, N. H. on November 4, 1873
- Only child of Nehemiah S. Bean and Ruhamah Bean
- Married Elizabeth Nichols, October 23, 1901
- His father was the inventor of the first steam fire engine
- Was graduated from Massachusetts Institute of Technology with a degree in electrical engineering
- Spent most of his professional life in banking—
Served as a bank examiner with the New Hampshire Banking Commission
Served as Treasurer and Chief Executive Officer of the Manchester Savings Bank for twenty-five years
- Professional Affiliations—
President, Amoskeag Industries, Inc.
President, Manchester Gas Company
Director, Public Service Company of N. H.
Director, New Hampshire Insurance Company
Treasurer, Manchester Community Chest
Treasurer, Institute of Arts and Science
Treasurer, Currier Gallery of Art
Rotary Club
- Avid sportsman—enjoyed the following sports—
Golf
Tennis—Singles champion in 1906
Horseback riding—usually rode with Col. Frank Knox
Mountain climber—climbed extensively in the White Mountains
- Loved the outdoors and was interested in and supported programs which promoted good physical activity for boys—
The Manchester Boys Club
Boy Scouts of America with a particular interest in Camp Carpenter
Manchester Y.M.C.A.
- Contributed generous sums to these programs himself and worked to raise donations from others
- Not politically active but interested in a candidate's position on banking
- Conservative investor, both professionally and personally
- Very conscientious about his responsibility for the funds of banks' depositors. Once when a trusted employee appropriated bank funds for his own use, Mr. Bean personally guaranteed the bank the entire amount of the defalcation
- Customarily inspected each piece of property being considered for a mortgage by The Manchester Savings Bank on Saturday or Sunday. Could be seen in his chauffeur-driven Packard, often with a robe over his knees in cold weather, inspecting property
- Owned one of the first automobiles in Manchester. Before that he used to commute from Amherst to Manchester in the summers by horse and buggy
- Honorary LL.D. Degree from St. Anselm's College in 1954
- A fine gentleman and respected member of the community
- Died in Manchester, N. H. on September 25, 1957



ELIZABETH NICHOLS BEAN

August 28, 1874—May 23, 1967

- Born in Amherst, N. H. on August 28, 1874
- Only child of George W. Nichols and Elizabeth David Nichols
- Attended Miss Abbott School, Andover, Mass., a finishing school for girls
- Resided in Boston during period of time her father was Clerk of Court in Boston
- Married Norwin S. Bean, October 23, 1901
- Granddaughter of Barnabas B. David, manufacturer of buggy whips in Boston, Massachusetts and Amherst, New Hampshire
- Maternal ancestral homestead was constructed in 1825 and purchased by her grandfather in 1830
- Located at the corner of Horace Greeley Highway and Boston Post Road, the homestead passed to Elizabeth's nephew upon her death
- A member of the Amherst Congregational Church for 75 years, Elizabeth joined the church in 1891
- Gifts to the church included: pews, lighting, windows, and the communion silver
- Flowers were provided to the church July through September from Elizabeth's own garden
- Together with her husband, Elizabeth resided at her maternal homestead during the summer months
- Summer church attendance found Elizabeth and Norwin Bean seated in their regular pew, the third from the front
- Each year Elizabeth and Norwin attended the Annual Fall Harvest Supper sponsored by the church
- Varied interests and a concern for people are demonstrated in memberships in many charitable organizations including —
 - Amherst Historical Society
 - Amherst Visiting Nurse Association
 - Manchester Historical Association
 - Manchester Institute of Arts and Science
 - Manchester Interrogation Club
 - Manchester Thimble Club
 - New Hampshire Historical Society
 - New Hampshire Society of Colonial Dames of America
- A very quiet, thoughtful, reserved, private person, with a quiet sense of humor, Elizabeth was sensitive to the amenities, often sending flowers from her garden to ill friends accompanied by a personal note written in her unusual, distinctive hand of tall, thin letters
- Sensing her approaching death, Elizabeth sat quietly before the fire slowly and methodically burning all of her private, personal papers
- Elizabeth and her husband Norwin were highly regarded, respected and appreciated in the Amherst community for what they represented, the last of their kind: the true squire and his dame
- Died in Manchester, N. H. on May 23, 1967

Formation of The Foundation

Norwin S. Bean died on September 25, 1957, leaving a will in which he left his wife, Elizabeth N. Bean, the maximum marital deduction permitted in the determination of the Federal Estate Tax. Then following some specific bequests, he also left the remainder of his estate to her for life in the form of a legal life estate and upon her death to five trustees. Designated as trustees were John R. McLane, Sr., Robert P. Burroughs, Frederick W. Griffin, John B. McLaughlin and Harry B. Gilmore, Jr. all of whom were his business associates as Trustees of the Manchester Savings Bank of which Mr. Bean had been Treasurer and Chief Executive Officer since 1928.

The Trustees were directed to pay the following specific charitable bequests:

1. Massachusetts Institute of Technology of Boston, Massachusetts \$50,000
2. Manchester Council of Social Agencies of Manchester, New Hampshire \$50,000
3. Manchester Institute of Arts and Sciences of Manchester \$50,000
4. Trustees of Camp Carpenter of the Daniel Webster Council of Boy Scouts for the use and benefit of Camp Carpenter in Manchester \$50,000
5. Elliot Hospital of Manchester \$10,000
6. Young Men's Christian Association of Manchester \$10,000
7. Young Women's Christian Association of Manchester \$5,000
8. Family Service Association of Manchester \$5,000
9. New Hampshire Children's Aid Society of Manchester \$5,000
10. Manchester Boys' Club \$5,000
11. Manchester Girls' Club \$5,000
12. St. Anselm's College of Manchester. . \$5,000

The remainder was designated as a perpetual trust fund to be known as the "Norwin S. and Elizabeth N. Bean Foundation."

Elizabeth N. Bean died on May 23, 1967, leaving a will in which she made the following charitable bequests:

1. Abbot Academy of Andover, Massachusetts \$10,000
2. Congregational Church of Amherst, New Hampshire, the income only to be used for the general purposes of the Church \$10,000

3. Trustees of the Amherst Town Library \$5,000

4. Visiting Nurse Association of Manchester, New Hampshire \$1,000

5. National Society of Colonial Dames in the State of New Hampshire \$1,000

The residue of \$1,000,000 Elizabeth Bean added to the Norwin S. and Elizabeth N. Bean Foundation created under the will of Norwin S. Bean. The Charitable Trust then had a total market value of just under \$4,000,000 as of May 28, 1968, the end of the probate accounting period.

Following the death of Mrs. Bean in 1967, when the Norwin S. and Elizabeth N. Bean Foundation was to be created under the provisions of Mr. Bean's will, John R. McLane, Sr. had suffered a stroke, retired from his law practice and was unable to become a charitable trustee. He declined to serve and the remaining trustees nominated John R. McLane, Jr. to be his successor, and the Probate Judge made the appointment on July 30, 1967.

Thus the five trustees who initiated the charitable foundation were:

Robert P. Burroughs of Manchester, active in his own life insurance and pension business agency, who was elected Chairman;

Frederick W. Griffin, also of Manchester, partner in Burpee, Griffin & Perkins Insurance Agency, active in the casualty insurance business who was elected Vice-Chairman;

Harry B. Gilmore, Jr., initially of Manchester, Treasurer of the New Hampshire Insurance Company, and later its parent, American International Group, who was elected Treasurer;

John B. McLaughlin of Manchester, manufacturer, prior owner of Smith Box Company;

John R. McLane, Jr. of Manchester, a lawyer and partner in the firm then known as McLane, Carleton, Graf, Greene & Brown, who was elected Secretary.

SUCCESSION

Mr. Bean's will was silent on the method of naming successor trustees.

In 1975 upon the death of John McLaughlin, the trustees proposed guidelines for the appointment

of future trustees which provided for rotation of trustees, two classes of trustees, senior and term, and representation from Amherst as well as Manchester. The guidelines were discussed with the Director of Charitable Trusts before presentation to the Judge of Probate who adopted them. The key provisions are as follows:

- (1) the five trustees shall consist of two senior trustees and three term trustees;
- (2) the normal term for term trustees shall be three years;
- (3) the normal term for a senior trustee shall be fifteen years;
- (4) there shall be at all times not less than one trustee identified with Amherst and not less than two trustees identified with Manchester.

Joanne K. Shildneck of Amherst was the first trustee appointed for a three-year term under the new guidelines in 1975 and reappointed for a two-year term expiring in December, 1980, when Mr. Burroughs and Mr. Gilmore announced plans for their respective retirements effective December 31 of 1978 and 1979. Monsignor Philip J. Kenney of Manchester became a trustee on January 1, 1979 for the term expiring at the end of 1981 and Hilda W. Fleisher on January 1, 1980 for the term expiring in December, 1982.

OPERATIONS

The Foundation early in its history became affiliated with the New Hampshire Charitable Fund in Concord, a state-wide public community foundation which functioned as the executive director of the foundation, processing applications, making reports, organizing the quarterly meetings, writing minutes, handling distributions, and similar chores.

The financial affairs are managed by the Trustees, with the custodian of securities being the New England Merchants Bank in Boston, and the books and records being kept at the McLane Law Firm office in Manchester. The investments have been managed by the Treasurer, Harry B. Gilmore, Jr., with the approval of the Trustees, all of whom originally were Trustees of the Manchester Savings Bank.

The Foundation files accounts annually with the Probate Court, Hillsborough County, where they are public records. The accounts have also been audited by Deloitte, Haskins & Sells and its predecessor, James A. Shanahan & Company, CPA's, of Manchester. Financial reports have also been maintained available for public inspection at the office of the New Hampshire Charitable Fund in Concord.

Annual narrative reports and financial statements have been incorporated with those of the New Hampshire Charitable Fund and other affiliated trusts which are published and widely disseminated throughout the State.

The Trustees have usually met quarterly and have frequently invited representatives of a wide variety of public and private agencies to discuss problems which were a concern of the Trustees. These informal discussions do not relate to pending applications but may provide an incentive for more study and a commitment of funds.

Several meetings have been held in Amherst to enable local organizations to meet with the Trustees to explore common areas of interest. The staff has held public meetings preceded by notice in the local media in order to encourage applications to the Foundation.

The Foundation has been a member of the Council on Foundations, the national organization of grant-making foundations, which has acted as a clearinghouse for information of interest to foundations, a representative in Washington in matters concerning legislation, particularly the Tax Reform Act of 1969 and the regulations issued by the Internal Revenue Service applicable to foundations. The Council, in addition to its publications, conducts an annual conference which many of the Foundation's Trustees have attended and found stimulating with respect to the great variety of panel sessions on topics of concern to foundations and also the opportunity to meet other foundation people, whether trustees or staff, and learn of their methods of operating. Most Trustees return from these annual conferences with much new-found knowledge which stimulates new ideas.

The Grant Program

The foundation committed over \$2.5 million in grants and loans to Manchester and Amherst charitable organizations during its first thirteen years. These grants were made in seven broad categories: arts and humanities, \$601,680; education, \$276,562; environment and recreation, \$93,477; health care, \$335,095; the organization of philanthropic activity, \$212,992; social service, \$427,075; and youth services, \$206,750.

Generally, income was distributed in keeping with the philosophy of giving developed by the trustees as published in a 1970 report:

"For the inauguration of new or expanded programs and to the study, planning and organization of charitable activities aimed at increasing the efficiency and the breadth of services offered to Manchester and Amherst."

Grants were made only to organizations designated as tax exempt and tax deductible under Section 501 (c) (3) of the Internal Revenue Code.

DISTRIBUTION POLICIES

Federal regulations require that a private foundation distribute five percent of the average monthly market value of its assets or the actual earned income for the year whichever is higher. The foundation adhered to or exceeded this mandatory payout requirement imposed by the Tax Reform Acts of 1969 and 1976.

Because the foundation funded both requests for program support and capital expenses, the following distribution guidelines were developed for allocation purposes by the trustees: one-third of available income is reserved for capital requests and two-thirds for program support. In each of these two categories, ten percent was earmarked for Amherst organizations and ninety percent for Manchester organizations. Of major importance was the foundation's ability to respond to the ever-changing nature and number of applications received from each community. Therefore, the distribution formula served only as a guide and adjustments were made as needed.

In developing the formula, the trustees bore in mind the major and most basic differences between the two communities: population, median income and other demographic characteristics and the personal

giving habits of Mr. and Mrs. Bean. Mrs. Bean's fondness for her native Amherst was well known to the trustees.

GRANT POLICIES

Beyond the geographic limitations imposed by the will, which restricted grants to programs operating in Manchester and Amherst, the trustees adopted other criteria to guide the foundation's grantmaking activities. They included, among others, no grants to: annual fund drives; operating or deficit budgets; private secondary schools (except for community-oriented programs); individuals, such as exchange programs and trips; one-time programs with no long term benefits; programs which were clearly within the purview of public responsibility; public schools for basic curriculum purposes; or sectarian religious programs.

Most of these policies were not operating in the early years of the foundation but were developed gradually and carefully in response to the needs demonstrated by the non-profit community and the foundation's ability to respond. They were not considered to be inflexible since the interests of the communities served were considered to be paramount. A review of the financial data and grants will reveal instances of grantmaking which contravened these policies.

For example, while excluding grants to public entities, the foundation did support public organizations when efforts were directed at introducing new programs. The foundation played a significant role in the introduction of expanded music education programs within the public school system. Music education, in the Manchester Schools, although a part of the core program, was limited. The desire to provide youngsters with an opportunity for a well-rounded, comprehensive music educational experience was alive within the community. The Bean Foundation, along with other funding sources, nurtured that spark by aiding with the introduction of a strings program.

Grants and loans were made to the City of Manchester for special projects prior to the availability of mass federal funds for community projects and in supplement to those funds. The restoration of the spires on City Hall is an example of support for a

special purpose. This project, when viewed in competition with other demands on the city's resources might well be considered a low priority. Yet, the Bean Foundation viewed this effort as one which would restore a building significant both architecturally and historically. It has been the seat of local government since about 1846.

Two consistently important yardsticks for all distributions were the extent of commitment demonstrated by citizens in their willingness to work for a project and the amount of financial support which could be generated for the program locally to assure continuation or completion of the program. The foundation was especially interested in supplying the "seed money" needed for new or expanded projects and for assisting established agencies to broaden and strengthen their base of support and their services to the community.

ARTS AND HUMANITIES

Long before the establishment of the foundation, Manchester enjoyed many fine cultural facilities providing instructional programs, exhibitions and serving as repositories for Manchester's heritage. The foundation saw its role as one of strengthening these existing cultural organizations and encouraging and promoting new and expanded cultural opportunities.

Amherst, on the other hand, enjoyed limited community-based cultural programs. Here, too, the role was to foster, to promote and to encourage local efforts.

When the Palace Theatre, an old vaudeville theatre on Manchester's Hanover Street initially opened in 1914, began to attract the attention of a performing arts organization and a foundation trustee as an opportunity to provide the city with a performing arts center, the foundation initiated a broad and thorough feasibility study to determine the need for and possible success of such an undertaking. Encouraged by the results of the study, the foundation appropriated the necessary funds to purchase, preserve and renovate the theatre. Not only was a major new cultural facility provided for residents of both communities, but a historic building was preserved and placed on the National Register of Historic Places, rescued forever from serving as a framing studio, a chinchilla farm, and college classrooms, among other things. The Palace Theatre reopened in the fall of 1974 and has provided over 669 performances to over 270,320 adults and children from not only Manchester and Amherst but from throughout the Merrimack Valley and the state, including New Hampshire's North Country. The New Hampshire Performing Arts Center has been instrumental in

bringing to Manchester symphonic music, Shakespearean festivals, musicals, drama, opera, dance and a variety of other live performances by professional, semi-professional and community theatre groups from within and without the state. It fostered a new interest in the arts and assured Manchester's position as a strongly cultural community.

In keeping with the foundation's desire to strengthen existing and promote new cultural programs, the foundation funded a feasibility study in 1975 to test the business community's response to the establishment of a united appeal for the arts. Again, encouraged by the results of this study, the Foundation provided partial support for the organizational expenses and the inaugural campaign. First year results were encouraging and continued campaign support was provided in subsequent years. Before the establishment of the Federated Arts Program, business support for the arts was \$5,000.00. By the end of the 1979 campaign, that level of giving had increased to \$80,000.

Interested in opportunities for young children and in developing an appreciation for the arts and humanities in school children, the foundation encouraged and supported expanded music education programs for both communities. Grants were made to introduce new music programs in the schools and to provide opportunities for artists to perform in the schools.

Performing arts programs serving Amherst, such as the Souhegan Theatre Council and the museum program of the Amherst Historical Society, were aided by the foundation. Over \$12,000 was awarded to preserve and restore a historic building to serve as the major cultural facility in Amherst, housing the Society's collection of old fire engines and equipment. This building has been placed on the National Register of Historic Places.

The foundation has endorsed the efforts of such local groups who have sought to provide new and important cultural services to their communities. Often their combined efforts have resulted in programs of two-fold significance: a major, new, direct-service program and the preservation of significant historic buildings.

EDUCATION

The foundation's role in education during this period was one of supplementing existing programs, encouraging new ones and, in particular, fostering innovative ways the educational community and the private sector could work together to enhance educational opportunities for the area's young people.

One of the best examples of such a program is

the School Volunteer Program of the New Hampshire Council for Better Schools for which the foundation provided \$19,000 during a three-year period. This program of recruiting, training and linking volunteers to young school children within the school setting has provided countless hours of service toward the enhancement of educational opportunities for those youngsters who need specific, one-on-one assistance. The volunteers benefit too—as one volunteer stated, “I am getting more attention than I’ve ever had. The children and I need each other.” Such programs require professional organization and direction.

A major investment of over \$47,000 over a five-year period was made for the establishment of the Manchester Interlibrary Cooperative. This program met the foundation’s interest in reducing duplication and enhancing cooperation among agencies with an overall goal of a higher quality program and better service to the community.

This total library service provided a central index of periodicals and basic resource and audio-visual materials. Gaps were identified in the process and the acquisition of these materials on a priority basis was facilitated. A clearinghouse of extra materials was established, catalogued and shared with member libraries. One of the vital links for all of the city’s libraries, including elementary schools, secondary schools, colleges and professional libraries, was The Media Center. The Center established a loanable collection of over 1,000 cassettes in its first year, made available tape recorders and other audio visual equipment on loan and duplicated tapes and cassettes for member libraries. By the end of the fourth year, the Cooperative was well established and had successfully demonstrated the benefits of collaboration and cooperation.

The establishment of the Merrimack Valley Campus in Manchester in 1967 by the University of New Hampshire was recognized as an important new service to the Manchester/Amherst area by the foundation. Over \$18,000 was provided during the early years to help establish the college until federal and state funds could be secured. Funding supported start-up expenses for a campus library, a feasibility study to determine the demand for a cooperative education program and administrative expenses for the inauguration of an associates degree program. The overwhelming response to the new campus was demonstrated by an enrollment of over 800 students during the first year. Over 10,000 individuals have enrolled since then with age ranges from 17 to 87 and an average age of 31 years.

Both the public school systems in Manchester and Amherst were aided by foundation grants to

enrich their school curriculums. The foundation did not make grants to support basic core programs. It was concerned with providing exciting new programs such as the computer math program established in 1968 in the Amherst schools for which the Foundation provided a small grant of \$2,500. This program drew the involvement of private enterprise, Sanders Associates of Nashua, in assisting with the development of the math curriculum and of Dartmouth College through its computer time sharing program. This project demonstrated how the linkage of three separate facilities could result in an exciting innovative program for the Amherst school system.

ENVIRONMENT AND RECREATION

For Manchester, environment and recreation programs represented the smallest level of giving by the foundation. In Amherst, however, this category was the second largest grant area. This was basically the result of Amherst’s more rural setting, which demanded some land preservation efforts, and its less organized community recreation programs.

As more and more interest and concern developed in Amherst for land conservation and recreational needs, local groups organized to address these issues. The foundation’s role was one of encouragement through support for land acquisition by both the recreation and conservation commissions.

In 1977, the foundation awarded a \$5,500 organizational grant to the newly formed Amherst Land Trust. This Trust, unlike others would serve only one community rather than an entire geographic region. Faced with an extremely rapid growth and concerned with the orderly preservation and planning of the town’s natural resources, Amherst citizens established the trust to complement the work of the recreation and conservation commissions. The foundation recognized the flexibility the Land Trust offered the community since it could both buy and sell land, restricted activities for the Conservation and Recreation commissions. The Trust could respond quickly, not being hindered by the necessity of awaiting authorization at a town meeting.

HEALTH CARE

A review of grants in health care programs reflects the foundation’s concern with the provision of quality health care services, the reduction of overlapping and duplicatory services, and better coordination and cooperation. Over a nine year period, \$109,000 was provided to support the efforts of the Mid-Merrimack Health Planning Council whose main function was to provide for the development and coordination of all aspects of health services in the

City of Manchester and adjoining towns. The Council provided public education programs to inform the general public of the principles and goals of comprehensive health planning. It also assessed and analyzed data in order to identify and define the health goals for the area and was concerned with coordination for maximum use of all existing and planned facilities and the exchange of information and ideas by health service providers. There was decreasing grant support as matching federal funds became available over a nine year period. While it is difficult to measure the Council's contribution, it is fair to state that it focused community attention on the need for regional planning to avoid duplication of expensive facilities, equipment and services and to provide for new developments and meet new needs in the most efficient and economic manner.

Perhaps one of the more innovative and more direct efforts at coordination of health care services was the \$30,000 experimental joint hospital programming fund established by the foundation in 1976. The grant was made when the two major hospital facilities in Manchester were involved in capital expansion programs. The foundation wished to encourage opportunities for the two hospitals to engage in programs which would be of mutual benefit. If the grant was successful in fostering closer cooperation between the two hospitals, it was the foundation's intent to renew the grant. Early in the grant period, joint conferences on hospital governance and on medical education and planning were held. Later, a joint study to explore the feasibility of establishing a regionalized family practice residency program and the participation of delegates from both hospitals to a national symposium on the Hospice movement were supported. This represented utilization of just over one-half the funds available after a two-year period and fell below the foundation's expectations as it was prepared to provide another \$30,000 grant for the second year. Only continuation of the efforts at cooperative planning and programming will measure the grants success. The Trustees remain interested in funding cooperative programs for improved health care.

The foundation was not interested in the coordination of services solely. Comprehensive health care was of major concern and the foundation supported efforts to introduce new services as demonstrated by grants establishing family planning clinics and expanded mental health services through grants to the Manchester Mental Health Center.

ORGANIZATION PHILANTHROPIC ACTIVITY

Interested in strengthening non-profit organiza-

tions through increased internal controls and staff development, the foundation supported programs sponsored by the New Hampshire Charitable Fund and the United Way of Greater Manchester designed to improve the management of charitable organizations.

In 1975, the foundation participated in the inauguration of the New Hampshire Charitable Fund's Institute for the Management of Non-Profit Organizations. The Institute provided a week-long seminar/workshop program covering all aspects of managing non-profit organizations. Management manuals were developed which benefited not only Manchester and New Hampshire non-profit organizations but which received national recognition and were purchased by voluntary agencies throughout the country. Of particular consequence were manuals dealing with accounting and budgeting procedures, legal aspects and the organization of volunteers.

In 1977, two grants were made to the United Way of Greater Manchester to develop joint accounting, mailing and xeroxing services for its member agencies. These grants of \$7,250 and \$5,500 were seen as the first step toward developing coordinated services and eliminating costly duplication of equipment and mailing lists for these organizations. The foundation supported the United Way's efforts to improve its own internal management controls and to increase its campaign efficiency. Grants to member agencies enabled them to adopt new internal management control systems compatible with the United Way.

SOCIAL SERVICE

In excess of \$287,000 was provided for social service programs in the Manchester area and \$11,000 in the Amherst area. The largest grant recipient was Child and Family Services of Manchester. The agency received a major grant of \$100,000 in 1970 toward the purchase and renovation of its new downtown headquarters at 99 Hanover Street and for the establishment of a Family Advocacy Program. The central focus of the Family Advocacy Program was the identification and elimination of classes of problems destructive to family life rather than sole concentration on individualized intervention by aiding clients to cope with the existing system and institutions. As advocates, the agency would not only aid people on an individualized basis but would work toward helping people change the institutions to better meet the needs of those they are designed to assist. Some specific areas identified were: the establishment of a more equitable system for administration and distribution of local public welfare; easing the severe

housing shortage in New Hampshire; facilitating the process by which foster children are either returned to their homes or made available for adoption; and ensuring that pregnant students are allowed to remain in school until they graduate.

Another area of interest was the provision of services to individuals with special needs. Grants exceeding \$51,000 to the Easter Seal Rehabilitation Center and \$58,000 to the Manchester Association for Retarded Citizens demonstrated the Foundations commitment to this service area. The foundation did not see its role, however, as one of providing programs which fell within the purview of the public sector. But, rather, the foundation's role has been one of encouraging innovation in special needs programming and supplementing federal funds when private matching funds were required. In 1976, for example, the foundation funded a \$13,800 diagnostic center sponsored by the Easter Seal Rehabilitation Center which was designed to evaluate the work potential of disabled clients and to provide guidance and rehabilitation programs for those desiring to return to the labor market. Programs such as this one and others designed to help the physically and mentally disabled achieve the highest possible level of self sufficiency were of particular interest. The foundation believed social service programs aimed at increasing human dignity and ability represented an area where foundations could make a substantial contribution.

YOUTH SERVICES

Youngsters in trouble are a matter of concern to all segments of the community. The foundation shared this concern and provided funding for a variety of youth-oriented programs from such traditional programs as the Boy Scouts of America and boys and girls clubs to the less traditional, such as group homes.

As early as 1970, when the concept of group homes was still fairly new to the State of New Hampshire, the foundation provided an initial start-up grant of \$13,000 for a group home/residential treat-

ment program for male juveniles released from the State Industrial School. This grant, coupled with a \$13,000 loan, enabled the establishment of the Bradford Young House by the Grace Episcopal Church. The program proved relatively successful until the building was destroyed by fire. The home was never re-established because construction costs of a new building and the lack of on-going operating funds did not make it feasible. A similar program for girls was established in 1974 with the aid of a \$5,000 grant by the foundation. Unfortunately, this program failed also because of the lack of sufficient public and private funds.

While unsuccessful in supporting programs providing long-term services in both of these efforts, the foundation has followed its criteria of responding to innovative, timely programs aimed at meeting a specific need in the community. In addition, while the programs may be considered failures, they did succeed in calling attention to the needs of troubled youngsters in the community and other programs although different in nature were developed to work with troubled youngsters. The foundation in these instances provided the risk capital needed to encourage experimentation and innovation.

SUMMARY

The \$2.5 million expended by the Norwin S. and Elizabeth N. Bean Foundation over the past thirteen years was shared by over 120 agencies in Manchester and Amherst. It is through these agencies and their beneficiaries that the sense of community demonstrated by Norwin and Elizabeth Bean during their lifetime has found continuous expression. Through the foundation they established, their generosity continues to affect the lives of a great number of residents in the two communities of which they were so fond. It is the trustees intent to continue to provide a permanent record of the good works made possible by Mr. and Mrs. Bean's generosity by commissioning similar reports at the end of each decade.

ARTS AND HUMANITIES

Manchester

	1967	1968	1969	1970	1971	1972	1973	1974	1975	1976	1977	1978	1979	Total
Amoskeag Neighborhood Assoc.	-	-	-	-	-	-	-	-	-	2,500	-	-	-	2,500
Black Knights Drum & Bugle Corps	-	-	-	-	-	1,000	-	-	-	-	-	-	-	1,000
City of Manchester	2,500	-	-	-	-	2,500	-	-	-	-	10,000	-	-	15,000
Committee for New England Bibliography	-	-	-	-	-	-	-	-	-	-	-	-	1,000	1,000
Community Theatre Guaranty Fund	-	-	-	-	-	-	-	-	-	-	5,000	-	-	5,000
Currier Gallery of Art	-	-	-	3,000	-	2,500	-	-	1,000	1,500	-	5,000	50,000	63,000
D.A.R., Molly Stark Chapter	-	5,000	-	-	3,502	-	-	-	-	-	-	-	-	8,502
Federated Arts of Manchester	-	-	-	-	-	-	-	-	-	9,950	6,200	-	3,000	19,150
Granite State Public Radio Inc.	-	-	-	-	-	-	-	-	-	-	-	-	3,000	3,000
Manchester Bicentennial Com.	-	-	-	-	-	-	-	-	1,500	1,000	-	-	-	2,500
Manchester Historic Assoc.	-	6,750	1,500	2,200	-	-	6,750	2,000	-	-	3,185	2,000	7,000	31,385
Manchester Institute of Arts & Sciences	7,000	-	-	-	-	4,000	-	-	1,000	4,600	-	-	-	16,600
Manchester School Dept.	-	-	-	-	950	1,500	-	-	-	-	1,000	-	-	3,450
Merrimack Valley Theatre	-	-	-	-	-	-	-	-	-	-	3,000	5,000	-	8,000
Manchester Opera Society	-	2,000	-	1,200	-	-	-	-	-	-	-	-	-	3,200
NH Art Assoc.	-	-	-	-	-	2,500	-	-	-	-	-	-	-	2,500
NH Commission on the Arts	500	-	-	-	-	-	-	-	-	-	-	-	-	500
NH Franco-American Council	-	-	-	-	-	-	-	-	-	-	-	-	4,000	4,000
NH Historical Society	-	-	-	-	-	-	1,500	-	-	-	-	-	-	1,500
NH Music Festival	-	-	800	-	-	-	-	-	-	-	-	-	-	800
NH Performing Arts	-	-	-	-	-	-	-	-	-	10,000(L)	-	1,000	-	11,000
NH Symphony	-	-	-	-	-	-	-	-	1,500	-	3,000	6,000	-	10,500
NH Repertory Theatre	-	-	-	-	-	2,000	-	-	-	-	-	-	-	2,000
NH Youth Orchestra	-	-	-	-	-	-	-	-	-	-	-	3,000	-	3,000
Opera Co. of N.E.	-	-	-	-	-	-	-	-	15,000(L)	-	-	-	-	15,140
Palace Theatre Trust	-	-	-	-	-	-	-	-	140	-	-	-	-	-
Souhegan Theatre Council/American Stage Festival	-	-	-	-	-	-	9,400	102,500	96,895	26,510	16,520	15,680	14,840	282,345
St. Joseph's Cathedral/Theatre Project '71	-	-	-	-	1,000	-	-	-	-	-	2,000	5,000	6,400	13,400
United Way of Manchester	-	-	-	-	-	-	9,000	-	7,000	-	-	-	-	1,000
TOTALS: Manchester	10,000	13,750	2,300	6,400	5,452	16,000	26,650	104,500	124,035	56,060	49,905	42,680	89,240	546,972
Amherst														
Amherst Historical Society	-	1,500	-	2,500	-	250	-	-	2,750	-	5,500	-	-	12,500
Creative Arts Trio	-	-	400	-	-	-	-	350	-	-	-	-	-	750
Manchester Institute of Arts and Science	-	-	-	-	-	-	-	-	-	-	-	-	-	8

	Amherst										
Amherst Public Library	-	2,000	-	7,000	-	-	-	-	4,000	-	13,000
Souhegan Citizens Scholarship Fund	-	-	-	-	-	320	-	-	-	-	320
Supervisory Union #40	-	5,000	3,500	-	-	4,000	-	-	-	3,000	18,000
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TOTALS: Amherst	-	7,000	3,500	7,000	-	4,000	320	-	4,000	3,000	31,320
TOTAL: Education	530	25,500	19,950	59,500	32,400	18,000	26,595	3,187	-	11,100	276,562

ENVIRONMENT and RECREATION

	1967	1968	1969	1970	Manchester					1975	1976	1977	1978	1979	Total
City of Manchester	-	-	-	-	1971	1972	1973	1974	1975	-	-	-	-	-	40,900
North Little League	-	350	-	-	-	-	-	-	1,260	-	-	-	-	-	350
Society for Protection of NH Forests	-	-	1,250	-	-	-	-	-	-	-	-	-	-	-	1,250
United Way of Manchester	-	-	-	-	-	-	2,000	-	-	-	-	-	-	-	2,000
TOTALS: Manchester	-	350	1,250	-	-	35,000	3,700	1,680	1,260	840	420	-	-	-	44,500
Audubon Society of NH	-	-	-	-	Amherst					-	-	-	-	13,000	13,000
Amherst Conservation Com.	1,750	1,000	5,000	-	-	-	-	-	-	-	-	-	4,000	2,000	17,750
Amherst Land Trust	-	-	-	-	4,000	-	-	-	-	-	3,727	-	-	-	3,727
Amherst Recreation Com.	-	4,000	-	-	7,500	1,000	-	-	-	-	-	-	-	1,000	13,500
Souhegan Valley Land Trust	-	-	-	-	-	1,000	-	-	-	-	-	-	-	-	1,000
TOTALS: Amherst	1,750	5,000	5,000	-	11,500	2,000	-	-	-	-	3,727	4,000	16,000	16,000	48,977
TOTAL: Env. and Rec.	1,750	5,350	6,250	-	11,500	37,000	3,700	1,680	1,260	840	4,147	4,000	16,000	16,000	93,477

HEALTH

	Manchester														Total
	1967	1968	1969	1970	1971	1972	1973	1974	1975	1976	1977	1978	1979		
Catholic Medical Center	—	—	—	—	—	—	—	—	2,000	10,000	7,500	5,560	—	25,060	
Elliot Hospital	—	—	—	—	—	—	—	—	—	10,000	—	1,120	—	11,120	
Gr. Manchester Council/Alcoholism	—	—	—	—	—	—	—	—	—	—	—	—	7,500	7,500	
Joint Hospital Commission	—	—	—	—	—	15,000	—	—	—	—	—	—	—	15,000	
Joint Hospital Programming Fund	—	—	—	—	—	—	—	—	—	30,000	—	—	—	30,000	
Manchester Area Family Planning	—	—	5,000	5,000	—	10,000	2,500	—	—	—	1,000	—	—	23,500	
Manchester Mental Health Center	—	—	—	—	50,000	25,000	—	—	6,000	—	2,400	1,000	—	84,400	
Manchester YWCA	—	—	—	—	—	—	—	—	—	—	—	4,000	1,000	5,000	
Mid-Merrimack Health Planning Council	—	25,000	20,000	25,000	15,000	10,200	5,000	1,500	3,500	3,960	—	—	—	109,160	

[illegible][illegible]

YOUTH SERVICES

[illegible]

Girls Group Home	-	-	-	-	-	-	-	-	5,000	-	-	-	-	5,000
Child & Family Services of NH	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000
Grace Episcopal Church	-	-	-	-	13,000	13,000(L)	-	-	-	-	-	-	-	26,000
Manchester Boys Club	-	-	23,600	-	-	-	-	-	-	-	-	-	-	23,600
Manchester Girls Club	-	-	700	3,000	1,000	800	2,200	25,000	25,000	-	-	-	-	57,700
Manchester Housing Aut.	-	-	-	-	-	-	500	-	-	-	-	-	-	500
Manchester YMCA	-	-	-	-	-	-	1,500	-	-	-	-	-	-	1,500
Manchester YWCA	-	-	-	-	-	2,000	-	-	-	2,000	-	-	-	4,000
Mayhew	-	-	-	-	-	-	-	-	-	-	-	-	1,150	1,150
St. Andrews: Operation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contact	-	7,500	-	-	-	-	-	-	-	-	-	-	-	7,500
United Way of Manchester	-	3,000	-	-	-	-	3,000	2,500	-	4,000	-	-	-	12,500
TOTALS: Manchester	-	10,500	24,300	16,000	14,000	52,800	7,200	32,500	25,000	6,000	5,000	-	8,150	201,450
Amherst														
Amherst Boy Scout	-	-	-	-	-	300	-	-	-	-	-	-	-	300
Troop 212	-	-	-	-	-	5,000	-	-	-	-	-	-	-	5,000
INTERACT	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS: Amherst	-	-	-	-	-	5,300	-	-	-	-	-	-	-	5,300
TOTALS: Youth Services	-	10,500	24,300	16,000	14,000	58,100	7,200	32,500	25,000	6,000	5,000	-	8,150	206,750

Alphabetical Listing of Grants, 1967-1979

MANCHESTER/ARTS AND HUMANITIES

GRANTEE	SUM
Amoskeag Neighborhood Association	
1976 Start-up expenses for the establishment of a neighborhood association to assure neighborhood self-determination in a design plan and architectural scheme aimed at historic preservation and economic development of downtown Manchester.	\$ 2,500
Black Knights Drum and Bugle Corps.	
1972 To aid with the replacement of musical instruments for this corps comprised of youngsters from the Rock Rimmon Heights public housing and Model Cities area.	\$ 1,000
City of Manchester	
1967 For a downtown beautification project to include the planting of trees on Elm Street from Merrimack to Bridge Streets and shrubbery on Hanover Street from Elm to Chestnut Streets.	\$ 2,500
1972 Toward the rehabilitation and preservation of the old mill bell tower, a designated National Historic Monument, of the Pandora Industries' Commercial Street building as part of the Amoskeag Millyard Urban Renewal Project.	\$ 2,500
1977 Toward the restoration of the City Hall spires as part of the overall preservation and restoration of Manchester's City Hall.	\$10,000
Committee for a New England Bibliography	
1979 Toward matching a National Endowment for the Humanities grant for the production of the New Hampshire volume of a six-volume bibliography on the history of the New England states. Of the more than 6,500 entries in the New Hampshire bibliography, 410 will specifically concern Manchester.	\$ 1,000
Community Theatre Guaranty Fund	
1977 To provide up to \$2,500 per performance as guarantees for loans or advance funds to support and encourage performances by community theatre groups.	\$ 5,000
Currier Gallery of Art	
1970 Toward the production of a catalog to accompany the Gallery's notable exhibit of New Hampshire Cabinet Makers from the 18th and 19th centuries.	\$ 3,000
1972 A challenge grant to match \$1 for each \$1 raised up to \$2,500 for the acquisition of Contemporary American Art.	\$ 2,500
1975 For a Bicentennial exhibit entitled "John Gorrell's Horn," to include a small giveaway broadside containing a brief historical narrative and anecdotes from military journals.	\$ 1,000
1976 For the continued acquisition of Contemporary American Art and the establishment of an art rental program with proceeds being applied to the acquisition program.	\$ 1,500
1978 To fund a feasibility study to determine needed physical facility expansion based upon current programming capabilities and projected agency programming needs as determined by self-study and a survey of community attitudes.	\$ 5,000
1979 A grant of \$25,000 toward fund raising expenses of major \$2 million capital fund drive for facility expansion and upgrading of existing space, and \$25,000 to create an endowment for the Currier's publication program.	\$50,000

D.A.R., Molly Stark Chapter

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| 1968 | For the preservation and relocation of the General John Stark homestead to an Elm Street site because of bridge construction. | \$ 5,000 |
| 1971 | \$500 to enable the formation of a "Friends" committee to aid in supporting and maintaining the house; \$5,000 as a challenge grant to match \$1 for each \$2 raised as an endowment fund to maintain the house, of which \$3,002 was matched. | \$ 3,502 |

Federated Arts of Manchester

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|------|---|----------|
| 1973 | See United Way: gift for feasibility study. | |
| 1976 | For the establishment of a grantsmanship service to explore funding sources and develop grant proposals for arts agencies. | \$ 6,700 |
| 1976 | For expenses of first united fund drive campaign to support cultural institutions in the City. | \$ 3,250 |
| 1977 | To assist with second-year expenses of united fund drive to benefit member arts organizations. | \$ 3,200 |
| 1977 | To assist with third-year fund drive expenses. | \$ 3,000 |
| 1979 | After a self evaluation of its program, Federated Arts determined to redefine its goals and re-emphasize and expand its fund raising and arts promotion efforts. A \$3,000 grant was provided to aid with administrative expenses involved in the expansion of activities in these areas. | \$ 3,000 |

Granite State Public Radio, Inc.

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| 1979 | Toward establishment of New Hampshire's first full-service independent public radio station expected to reach over 100,000 Manchester residents. The award is contingent upon the receipt of a Corporation for Public Broadcasting planning grant. | \$ 3,000 |
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Manchester Bicentennial Committee

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| 1975 | For administrative expenses involved in Bicentennial program planning for the City. | \$ 1,500 |
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Manchester Historic Association

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| 1968 | For the organization of fund raising activities and challenge to match \$2 for each \$1 raised | \$ 1,500 |
| 1968 | Toward cost of archeological excavation of Indian artifacts at the Neville site near the location of the new Amoskeag Bridge. | \$ 2,000 |
| 1968 | For an inventory and description of buildings of historical and architectural significance in Manchester. | \$ 2,500 |
| 1968 | For filming of the Amoskeag Mills scheduled for demolition as part of Urban Renewal project. | \$ 250 |
| 1969 | For carbon datings by Dartmouth College of Indian artifacts excavated from Neville site at the Amoskeag Bridge. | \$ 1,500 |
| 1970 | For analytical work and publication of report by the Peabody Museum of Neville site Indian artifacts. | \$ 2,200 |
| 1973 | To support the development of an oral history, a mill laborers study and a mill architecture study of the Amoskeag Millyard Complex. | \$ 6,750 |
| 1974 | Terminal grant in support of final work on Amoskeag Millyard studies to culminate in a major exhibition at the Currier Gallery. | \$ 2,000 |
| 1977 | For the purchase of 100 historic documents at Stark Papers auction to be added to Association's collection. | \$ 685 |
| 1977 | To sponsor completion of the interior work in the Weston Observatory restoration effort. | \$ 2,500 |
| 1978 | For cataloging and documenting by Phillips Exeter Academy of the Indian artifacts excavated by the New Hampshire Archeological Society in 1967-68 from the Smyth Site located on the east side of the Amoskeag Falls in Manchester and for the preparation of an artifacts exhibit at the Association. | \$ 2,000 |
| 1979 | \$1,000 to complete the interior renovations to the museum, and \$6,000 to aid with design and research work related to the development of the Amoskeag Millyard Park which will include a pictorial history of the millyard. | \$ 7,000 |

Manchester Institute of Arts and Sciences

1967	For the establishment of a Manchester Community Arts Program to promote and coordinate arts activities in the city.	\$ 7,000
1972	A capital grant to aid with the installation of a new electrical system for the Institute.	\$ 4,000
1975	To establish a revolving publications fund for the publication of catalogs to accompany exhibits and to be replenished by proceeds from the sale of the catalogs.	\$ 1,000
1976	Capital grant for studio renovations to enable the accommodation of increased enrollment as the result of offering credited courses through Merrimack Valley, Notre Dame and Hesser Colleges.	\$ 4,600

Manchester School Department

1971	To match funds from other trusts to sponsor twenty music performances in the city's elementary schools by the Creative Arts Trio to stimulate interest in a string program.	\$ 950
1972	For administrative costs of Manchester's participation in Regional Arts Program, a statewide effort to coordinate visits of arts performers to public schools.	\$ 1,500
1977	To hire a professional conductor to organize and direct the start-up of a Manchester Youth Orchestra.	\$ 1,000

Manchester Opera Society

1968	For the production of the opera, Carmen, in Manchester	\$ 2,000
1970	For costs of staging an opera in Manchester through the New Hampshire Music Festival and to work toward a continuing program for opera production.	\$ 1,200

Merrimack Valley Theatre Company

1977	Toward the implementation of a major three-year development program to broaden and strengthen the Company's base of support.	\$ 3,000
1979	A challenge grant of \$4,000 to match \$1 for \$1 all new season subscriptions exceeding last year's level and \$1,000 for expenses related to the promotion of increased season subscribers needed to provide the funding base which would enable the Company to expand and diversify its productions.	\$ 5,000

New Hampshire Art Association

1972	Toward a three-phase expansion program to improve services and to broaden and strengthen financial support.	\$ 2,500
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New Hampshire Commission on the Arts

1967	For a statewide conference on the formation of local community arts councils to provide coordinated programming and planning for local arts organizations.	\$ 500
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New Hampshire Franco-American Council

1979	To aid this newly-organized agency to match a National Endowment for the Humanities grant to develop a Cultural Heritage Awareness Program to preserve and encourage expression of Franco-American Cultural heritage.	\$ 4,000
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New Hampshire Historical Society

1973	To aid with identification and cataloguing of representative architecture in Manchester/Amherst to be included in statewide architectural guidebook.	\$ 1,500
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New Hampshire Music Festival

1969	As a guarantee against expenses to conduct orchestral concert series in Manchester.	\$ 800
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New Hampshire Performing Arts Center

1976	After two-years' operation, the Center required assistance in easing a cash-flow problem. A \$10,000 interest free, two-year loan was provided to enable the Center to continue in operation and expand its audience development efforts.	\$10,000(L)
1978	To enable the Center to increase its fund raising capabilities through the provision of training in fund raising methods for an in-house fund raiser and two board members.	\$ 1,000

New Hampshire Symphony

1975	A matching grant to raise funds from local sponsors to assure continuation of newly formed professional symphonic orchestra.	\$ 1,500
1977	To enable the Symphony to hire a part time business manager to coordinate fund raising activities and audience development.	\$ 3,000
1978	\$3,000 to assist with the hiring of a full-time professional manager to provide needed management services and to develop an aggressive public relations/promotional program, and \$3,000 as a challenge grant to match new gifts toward the Symphony's budget and for debt retirement.	\$ 6,000

New Hampshire Repertory Theatre

1972	To aid toward expenses involved in the sponsorship of the Boston Ballet's performance of COPPELIA and the Theatre's production of OLIVER.	\$ 2,000
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New Hampshire Youth Orchestra

1978	Ten percent of the Orchestra's participants are from the Manchester area. After five years' growth the orchestra seeks to upgrade its standards and increase its performances. A \$3,000 challenge grant was provided toward raising funds from industry and individuals toward administrative costs.	\$3,000
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Opera Company of New England

1975	A six percent loan to serve as a guarantee for a performance in Manchester's Performing Arts Center, a grant being made of the interest. The loan was repaid.	\$15,000(L) \$ 140
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Palace Theatre Trust

1973	Two options of \$4,700 each to reserve the theatre for possible purchase for future development as a performing arts center while feasibility studies were undertaken.	\$ 9,400
1974	For acquisition and major internal renovations and restoration of the Palace Theatre, including painting, chandeliers, gold leafing, carpeting and seating, to provide a performing arts center for the City.	\$102,500
1975	\$75,000 for second installment on costs of renovating the theatre, \$20,650 first principal payment, plus interest, on the mortgage and \$1,245 for carved wooden plaque in recognition of the Bean Foundation's efforts in preserving the theatre.	\$ 96,895
1976	\$17,360 for second principal payment, plus interest on mortgage and \$9,150 for final costs of renovation efforts.	\$26,510
1977	Third principal payment, plus interest, on a five-year mortgage note.	\$16,520
1978	Fourth principal payment, plus interest on the five-year purchase note.	\$15,680
1979	Fifth and final principal and interest payment on mortgage note for purchase of Palace Theatre.	\$14,840

Souhegan Theatre Council

1977	A challenge grant to assist the Theatre in its first major season subscription drive in Manchester.	\$ 2,000
1978	\$2,000 representing Manchester's proportional share based on audience attendance of a two-year grant toward the second phase of the building program to include permanent seating, heating, rehearsal space and air conditioning in the new facility, and \$3,000 to provide student ticket scholarships for handicapped and disadvantaged youngsters from Manchester.	\$ 5,000
1979	\$2,000 as a challenge grant related to the development of an expanded Manchester audience; \$400 for promotional materials; \$2,000 for the expansion of the student ticket scholarship program for handicapped and disadvantaged youngsters, and \$2,000 as the second and final installment of Manchester's proportional share of a two-year grant for facility improvement as part of phase II of capital fund drive.	\$ 6,400

St. Joseph's Cathedral

1971	To sponsor the production of "West Side Story," the first production of a new performing arts group, Theatre Project '71.	\$ 1,000
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United Way of Manchester

1973	To underwrite a feasibility study and planning costs related to the establishment of a New Hampshire Performing Arts Center in Manchester.	\$ 9,000
1975	For expenses related to a feasibility study and initial planning for the development of a united fund raising program for the arts to develop support from the business community for Manchester arts organizations.	\$ 6,000
1975	A challenge grant to match \$1 for \$1 private funds donated to establish the first year-round professional orchestra in the state.	\$ 1,000

MANCHESTER/EDUCATION

Community Learning Center

1971	In support of a novel, VISTA-initiated, supplemental educational program serving failing and near-failing youngsters in the Rock Rimmon Heights low-income housing project.	\$ 4,000
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Derryfield School

1973	Toward construction of new student activities and physical education center, to be used in part for programs of regional significance.	\$10,000
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Dollars for Scholars, Manchester Chapter

1968	As a supplemental grant to 1968 fund raising activities, to be used for scholarship award purposes for Manchester youngsters.	\$ 1,000
1970	For expenses involved in the development of an expanded fund raising campaign to strengthen scholarship program.	\$ 1,000
1970	A challenge grant of up to \$20,000 to inaugurate a Dollars-for-Scholars endowment fund for Manchester students. \$5,000 was provided for promotional expenses. The agency successfully qualified for \$10,000 in matching funds.	\$15,000

Friends of the Advanced Studies Program

1970	To support efforts to raise funds from the Manchester area to support this nationally recognized summer enrichment program offered by St. Paul's School in Concord. The summer studies are designed to stimulate educationally gifted high school students from New Hampshire.	\$ 2,500
1972	\$1,000 toward a study of the fund raising potential for the Advanced Studies Program; \$1,300 toward the establishment of an Advanced Studies Program alumni group in Manchester.	\$ 2,300

Grace Church

1978	A challenge grant to match \$1 for \$1 funds raised by Manchester and Amherst Episcopal Churches toward the establishment of a closed circuit Educational Television program at the New Hampshire State Prison sponsored by the Prisoner Concern Committee of the Episcopal Diocese of Manchester.	\$ 2,500
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Greater Manchester Association for Children with Learning Disabilities

1977	A challenge grant to match \$1 for \$1 funds raised to support intensive summer tutorial reading program for severely impaired readers.	\$ 1,000
1979	As a final grant to enable the Association to continue its summer tutorial program for children with reading disabilities and to expand the program to include tutorial assistance for children with math difficulties.	\$ 300

Manchester Interlibrary Cooperative

1970	To establish a "total library service" for the city to include a central index, union catalog, improved purchasing efficiency, and overall coordination toward library betterment. The project aims at involving the secondary and elementary schools and the four colleges in the area, as well as more specialized libraries such as those which may be maintained by hospitals.	\$20,000
1971	Second-year, decreasing operating support for the establishment of a "total library system" serving Manchester libraries.	\$10,000

1972	Toward the third-year's operating budget of the "total library system" for the City of Manchester to support it as it progresses in its goal of overall coordination and library betterment.	\$ 4,300
1973	To match support provided by school libraries participating in the "total library system."	\$ 5,775
1973	Aid toward participation in a Bicentennial Program sponsored by the Regional Center for Educational Program in Hanover. A comprehensive historic education program to consist of booklets on New Hampshire heroes, cassettes and visual materials will be made available to elementary schools in the Manchester area.	\$ 5,000
1974	Final grant toward operating budget of the "total library system," during its fourth year and now largely self-supporting from library participation service fees.	\$ 2,887

Manchester School Department

1967	For a new demonstration kindergarten at Green Acres School in Manchester, utilizing parent volunteers and incorporating a free activity period with a balanced curriculum.	\$ 530
1970-	Toward development of an instrumental music program in the fifth and sixth grades of the public schools of Manchester as a first step in a vigorous expansion program for music education within the public school system.	\$ 5,000
1972	To provide follow-up assistance to newly trained aides and teachers in the classroom situation during the first year's program for the mentally retarded as part of a newly instituted training program at Merrimack Valley College.	\$ 2,000
1973	Aid toward the purchase of additional string instruments to enlarge the music education program developed in 1970.	\$ 2,000
1973	Aid toward travel costs for Memorial High students to Romania as part of the Friends of the Ambassadors program.	\$ 1,000
1978	As a one-time grant to assist Central High School's student newspaper, "The Little Green," with expenses involved in a substantially expanded, quality newspaper.	\$ 1,500
1979	A one-time grant to West High School to enable it to expand its physical education and athletic training program through the purchase of special weight lifting equipment designed to increase an athlete's endurance and physical strength.	\$ 1,000

New Hampshire Association for Children with Learning Disabilities

1969	Aid toward workshops and seminars designed to publicize the needs of the perceptually handicapped and to aid in the detection of learning problems.	\$ 500
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New Hampshire Bar Association

1976	To inaugurate a law-focused education program in the public schools, designed to introduce students to the study of the concepts of law, its role in our society, and its impact on the life of the student.	\$ 600
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New Hampshire Citizens Scholarship Foundation

1971	For inauguration of a counselling program to inform Manchester students about post-secondary education opportunities and financial assistance.	\$ 6,000
1972	To enable the foundation to qualify for matching federal funds to provide counselling and to implement a new loan program to Manchester students and low-income women.	\$ 3,000

New Hampshire College

1972	To match federal Title IV-A funds to support the summer Upward Bound program at the College for disadvantaged boys and girls.	\$ 2,400
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New Hampshire Council for Better Schools

1968	For the inauguration of the School Volunteer Program designed to train volunteers as teacher aids and to encourage their use in public and parochial schools in the Manchester/Amherst area.	\$11,000
1970	To provide second-year operating funds to enable the expansion of the volunteer program in Manchester and Amherst.	\$ 5,000
1971	A grant to the Manchester School Board toward building support for a coordinator to assist with volunteer training programs for the School Volunteer Program.	\$ 3,000

New Hampshire Council on World Affairs

- 1968 A challenge grant to match \$2 for each \$3 raised in support of a program to establish a pilot project to stimulate greater interest in world affairs in the Manchester area through the promotion of discussion groups, speakers programs and the establishment of junior councils in local high schools. \$ 1,500

Notre Dame College

- 1969 To plan, develop and implement courses in design to augment its arts education program, qualifying the school in the field of commercial art, and providing the only such course offering in the state. \$ 3,250
- 1971 To continue the innovative program of providing computer experience, particularly in the area of curriculum application, to small women's colleges through a collaborative program with Mount St. Mary's and Rivier Colleges through the Dartmouth Computer time-sharing program \$ 5,400
- 1973 Aid toward a two-day conference for French Canadians to explore and identify programs to meet the needs and interests of the Franco-American community. \$ 1,000
- 1976 To implement the clinical portion of a new Masters of Education Program in Reading and Learning Disabilities in cooperation with Manchester agencies serving the handicapped and learning disabled. \$ 3,000
- 1979 To establish a peer-tutoring program utilizing successful upperclassmen for remedial assistance to freshmen and sophomores experiencing academic difficulties. It is hoped such a program will reduce student attrition and increase the successful completion of chosen programs by a larger number of students. \$ 6,000

Phillip Exeter Academy

- 1978 To enable Manchester secondary school teachers to participate in a four-week summer program designed to improve the teaching of writing to public school students. \$ 4,000

Rock Rimmon Cooperative Kindergarten

- 1978 A challenge grant toward first year operating funds for a cooperative kindergarten in the Rimmon Heights low-income housing project. The cooperative kindergarten will be a community operated educational experience whereby project residents participate in its organization and fund raising activities. \$ 6,000
- 1979 A challenge grant of \$4,000 to match \$1 for \$1 raised to enable expansion of the cooperative school program to include follow-up intervention services at the local elementary school and \$2,000 as a challenge grant for 1980-81 operating expenses. \$ 6,000

Roman Catholic Diocese of Manchester

- 1970 To organize group discussions relating to a public television series on drug abuse by WENH-TV and to sponsor the distribution of discussion materials to Amherst/Manchester organizations and schools. \$ 1,000
- 1973 To sponsor an incentive grant to increase local memberships and general support of New Hampshire's public television network, WENH-TV. \$ 1,500

St. Anselm's College

- 1969 For the establishment of an animal radiation laboratory to train students in the basic aspect of radiation biology as well as to serve as a potential resource for local doctors. \$ 4,700
- 1971 To provide match for federal Title IVA funds to continue Upward Bound Program providing concentrated tutoring in math, English, general science and social science for low-income, high school age "underachievers." \$ 4,000
- 1974 Toward the presentation of a public concert at the college by Monadnock Music. \$ 300
- 1976 An initial grant to establish a \$50,000 endowment fund for the inauguration of the Norwin S. and Elizabeth N. Bean Distinguished Lecture Series to make available prominent speakers on timely issues to students and the general public. \$ 5,000
- 1977 To increase the previously established endowment fund for the Bean Lecture Series and to provide current year operating expenses. \$ 5,000
- 1978 To increase the Bean Lecture Series endowment and to provide operating funds for the 1977-78 lecture series. \$10,000
- 1979 \$15,000 toward the \$3 million building program to construct a humanities center and a student activities center; \$9,000 as a fourth installment to the Bean Lecture Series endowment; and \$1,000 for 1978-79 operating expenses of the series. \$25,000

University of New Hampshire/Merrimack Valley College

1968	To assist with the development of library resources at the newly established Merrimack Valley Branch of the University system by enabling it to qualify for matching federal funds under the Higher Education Act.	\$ 5,000
1969	To develop a study report and program plan for the establishment of a Cooperative Education Work Study program at the Merrimack Valley Branch.	\$ 8,000
1970	As a final operating grant and for the inauguration of day classes in Manchester during the 1970-71 fiscal year.	\$ 3,000
1976	To sponsor a challenge grant for the New Hampshire network to match new memberships from the Manchester/Amherst areas as a result of expanded direct mail campaign.	\$ 2,500
1978	To enable Merrimack Valley College in Manchester to develop elementary school level educational materials on local ethnic studies in conjunction with the Manchester School Department.	\$ 2,000

MANCHESTER/ENVIRONMENT and RECREATION

City of Manchester

1972	A seven percent loan toward the acquisition of the St. Anthony's Playground by the City for use as a public recreation area, with a grant being made annually of the interest. The loan was repaid.	\$35,000(L)
1973	A grant of the first nine month's interest on park acquisition loan.	\$ 1,700
1974	A grant of second year's interest on balance of loan principal.	\$ 1,680
1975	Third year grant of interest on loan for park site.	\$ 1,260
1976	A grant of the fourth year's interest paid on park site mortgage note.	\$ 840
1977	A fifth and last grant of interest paid on loan to acquire park site.	\$ 420

North Little League, Inc.

1968	For equipment to maintain two playing fields which enable 210 boys to participate in baseball program.	\$ 350
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Society for the Protection of New Hampshire Forests

1969	For the distribution of a conservation history of the state entitled, "A New Hampshire Everlasting and Unfallen" to Manchester schools and institutions.	\$ 1,250
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United Way of Manchester

1973	To sponsor Project Verdue, a program to develop an environmental social science curricula for the high school level to complement the current curricula emphasis on environmental protection being taught as a bio-chemical science.	\$ 2,000
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MANCHESTER/HEALTH

Catholic Medical Center

1975	For a management consultant to undertake management review of the newly merged Notre Dame and Sacred Heart Hospitals in order to develop a framework for staff training and management development programs.	\$ 2,000
1976	Capital gift toward \$2 million campaign for construction of a new facility at the west-side site to consolidate all services in one facility.	\$10,000
1977	Toward hiring consultant services to evaluate its nursing school program, assess new trends and community needs with specific recommendations regarding the future administration of the School of Nursing.	\$ 7,500
1978	\$5,000 toward equipment needed to establish the "Great Day" Project at the Carpenter Senior Center which will provide health care services to its 175 elderly and handicapped residents and the 235 residents located in elderly housing units within a two-block radius of the Center.	\$ 5,000
1978	To enable two representatives to attend the first annual National Hospice Organization Meeting and Fifth National Hospice Symposium in Washington, D.C.	\$ 560

Elliot Hospital

1976	A gift to the \$1.25 million capital fund drive for new diagnostic and therapeutic equipment.	\$10,000
1978	To enable four representatives to attend the first Annual National Hospice Organization Meeting and Fifth National Hospice Symposium in Washington, D.C.	\$ 1,120

Greater Manchester Council on Alcoholism

1979	A challenge grant on a \$1 for \$1 matching basis to enable the Council to hire its first full-time executive director in order to expand its community awareness and public education program on the consequences of alcohol abuse and alcoholism.	\$ 7,500
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Joint Hospital Commission

1972	To enable the Commission to retain professional aid in establishing cooperative planning for Manchester's hospitals.	\$15,000
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Joint Hospital Programming Fund

1976	To encourage joint programming between the Elliot Hospital and Catholic Medical Center by providing funds for programs jointly planned and benefitting both facilities. Grants made for joint programs were as follows:	\$30,000
1976	To sponsor a two-day seminar on hospital governance for staff and board members of both hospital facilities.	\$ 5,550
1977	To enable hospital staff to attend a two-day conference on planning at the New England Center in Durham.	\$ 2,878
1978	To explore the feasibility of establishing a regionalized family practice residency program which would include the three Manchester hospitals, the two Nashua hospitals and the Concord hospital.	\$ 6,000

Manchester Area Family Planning

1969	To aid with establishment of a clinic providing medical services, family planning counselling and birth control information for area women.	\$ 5,000
1970	Toward second-year operating expenses and to enable expansion of services by operating the clinic one extra evening each week to satisfy the demand for services.	\$ 5,000
1972	To provide interim operating budget support as the result of delays in receipt of federal grant contracts and United Way funding.	\$10,000
1973	Toward the continuing support of a full-time director for the program and the expansion of services through the inauguration of a vasectomy program.	\$ 2,500
1977	To hire an outside consultant to review management and program needs and provide a five-year planning process.	\$ 1,000

Manchester Mental Health Center

1971	Toward the \$750,000 capital campaign for the construction of a mental health facility to provide both in-patient and out-patient services for individuals in need of mental health care.	\$50,000
1972	A matching grant to stimulate new gifts toward the construction costs of the new mental health treatment center.	\$25,000
1975	To establish an innovative resocialization program for former New Hampshire Hospital patients, including group therapy, craft and vocational skills programs and a basic socialization and life coping skills program.	\$ 6,000
1977	To sponsor a challenge grant to promote Manchester and Amherst memberships in the New Hampshire Association of Mental Health, a statewide information and service program promoting mental health care.	\$ 2,400

Manchester YMCA

1978	Toward establishment of an ENCORE program for post-mastectomy women to include weekly group rehabilitation sessions consisting of floor exercises, pool exercises and class discussions designed to re-develop and strengthen affected muscles and regain flexibility.	\$ 4,000
1979	To ensure continuation of the ENCORE program and to expand the community outreach and publicity component of this program serving post-mastectomy clients.	\$ 1,000

Mid-Merrimack Health Planning Council

1968	For establishment of program to coordinate, study and implement health programs in the City and adjoining towns and for a consultant survey and recommendations regarding health care services in the area.	\$25,000
1969	For further consultant services to complete development and implementation of a hospital services coordinated program.	\$20,000
1970	For interim funding pending the receipt of federal funds.	\$10,000
1970	Aid toward 50% matching funds required to qualify for a federal grant in order to continue its comprehensive health planning for the region.	\$15,000
1971	For emergency interim funding, resulting from denial of application for federal funds, to assure the continuation of the program during the reapplication process and to enable the development of a larger base of local private support.	\$15,000
1972	Partial local match required to qualify for \$42,500 federal grant to continue regional health planning in its now enlarged service area which has expanded to include the City of Concord.	\$10,200
1973	Reduced grant to provide local match needed to receive federal health planning funds.	\$ 5,000
1974	Matching aid toward federal funds supporting annual operating budget.	\$ 1,500
1975	Local match for federal funds to provide continuation of health planning services until new statewide federal health planning program is implemented.	\$ 3,500
1976	Final grant to assure continued health planning during final formation of new statewide health planning agency.	\$ 3,960

New Hampshire Cancer Society

1974	To undertake a breast and uterine cancer detection clinic for area women in an effort to reduce the number of unexamined and rarely-examined women found to be 70% as a result of a survey of local physicians.	\$ 2,000
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New Hampshire Medical Society

1971	To sponsor a Manchester training course in emergency care procedures for ambulance attendants, a need identified in a previous study into ambulance care shortcomings.	\$ 1,000
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United Health System

1979	Toward the costs involved in printing a two-page synopsis of the 250 page Health Systems Plan for 1979 as a newspaper insert for distribution to the general public.	\$ 800
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United Way of Manchester

1967	To underwrite expenses related to an ambulance service study and to provide interim minimal financial support for the upgrading of private ambulance services in the City.	\$ 2,500
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Visiting Nurse Association of Manchester

1973	To help establish continuity of medical care through the homemaker-home health care coordinator program designed to provide homemaker and skilled nursing care to in-the-home medically needy patients.	\$ 3,000
1977	For the inauguration of a High Risk Pregnancy Counselling Program for unwed adolescents designed to provide long term medical and diet counselling to young women most likely to experience pregnancy complications.	\$ 2,700
1978	To enable the Association to expand its prenatal program for pregnant teenagers by providing post-partum health care to the young mothers and their infants.	\$ 7,000

MANCHESTER/ORGANIZATION OF PHILANTHROPIC ACTIVITY

Council on Foundations, Inc.

1973	To support the Council's Public Awareness and Education Program to inform both the general public and the Congress of foundations activities and benefits to society.	\$ 400
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1974	Continued support for the Public Awareness and Education Program which also guides foundations on policies and procedures which can improve performance and inform them of issues of importance in the foundation field.	\$ 400
1975	Continued and final support for the public education program undertaken by the Council.	\$ 400
City of Manchester		
1973	To aid in establishing a citizen leadership program to work in collaboration with city officials in the development of a civic development program for Manchester.	\$ 2,000
New Hampshire Charitable Fund		
1968	Support for the first year's operation of an association of charitable trusts under the auspices of the Fund.	\$ 3,600
1969	Second-year support for operation of an association of trusts program serving private foundations and non-profit organizations.	\$ 7,650
1970	For its Charitable Organizations Information Service (COIS) providing assistance to improve the effectiveness of charitable organizations, foundations, and trusts serving Manchester.	\$ 9,000
1970	Toward the cost of engaging a noted foundation tax authority to aid private foundations and public charities in Manchester to understand and meet the requirements of the 1969 Tax Act.	\$ 1,800
1971	To further the efforts of its COIS program in aiding Manchester's non-profit groups, \$9,000 for 1971 and \$10,800 for 1972.	\$19,800
1972	To further support the continuation of assistance and counselling to Manchester non-profits in 1973 through its COIS program.	\$10,800
1973	To support its operating project, Charitable Organizations Information Service, during 1974 to provide assistance to Manchester agencies.	\$12,600
1974	To continue its COIS program, including the establishment of a regional collection of the Foundation Center Library, a research facility providing information on local and national foundations.	\$14,400
1975	In support of its COIS program and the Foundation Center Library regional collection serving Manchester's non-profit organizations.	\$14,400
1976	In support of the COIS program, the Foundation Library and the newly established Institute for the Management of Non-Profit Organizations, providing workshops and lectures on accounting procedures, legal aspects and other specific issues affecting non-profit organizations.	\$14,400
1977	For continued support of on-going services to Manchester's non-profit organizations, trusts and foundations through the COIS program, foundation library and management workshops.	\$14,400
1978	To enable a representative of the Fund and the Human Services Council of Manchester to attend the Grantsmanship Training Center seminar on fund raising techniques and sources of federal and private funds.	\$ 650
1978	To enable the Fund to continue its services to Manchester organizations through its COIS program, the regional Foundation Center Library and its management workshops.	\$14,400
1978	Toward travel and honorarium expenses involved in the guest appearance in Manchester of John Nason, noted philanthropist and author of <i>"Trustees and The Future of Foundations."</i>	\$ 177
1978	For consultant services, printing expenses and distribution of a history of the first ten-year's activity in Manchester of the Norwin S. and Elizabeth N. Bean Foundation.	\$ 3,163
1979	For expansion and completion of the Bean History to include grant activity through the end of the decade.	\$ 1,350
New Horizons for New Hampshire		
1974	Aid toward a grassroots educational program to develop support for the use of municipal, county and state revenue sharing funds for human services.	\$ 2,000
United Way of Manchester		
1967	A \$3,000 contribution to the annual fund drive and \$500 for public relations and publicity related to the drive.	\$ 3,500
1968	For the purchase of audio-visual and photocopying equipment to be shared by member agencies.	\$ 2,000

1974	In support of the inauguration of a program planning budgeting system for affiliated organizations and resultant conversion costs experienced by member agencies.	\$ 2,600
1974	For first year operating expenses of a human services planning and coordinating program to work with local fundors in establishing an improved needs priority matrix for use of public and private agencies in funding human services.	\$ 5,000
1975	One-half of first year's budget toward establishment of a Voluntary Action Center in Manchester to stimulate and coordinate volunteer services to non-profit organizations.	\$ 2,000
1975	To support the establishment of a statewide United Way Coordinator program designed to assist the nine United Way agencies operating in New Hampshire to deliver efficient, coordinated human service programs. The statewide staff person would address specific tasks of mutual concern to each independent United Way agency and eliminate the need for each agency to perform certain activities more effectively and efficiently conducted on a statewide level.	\$ 3,600
1975	To support the establishment of comprehensive accounting systems for two member agencies, The Salvation Army and the Jewish Community Center.	\$ 1,250
1976	For the acquisition of a Data Entry System to facilitate and improve retrieval of campaign information by providing internal data entry capabilities related to campaign reporting, management and receivables.	\$ 7,000
1976	For administrative costs of a conference for chief officers of the United Way's thirty member agencies to explore and discuss government programs, community improvement, cooperative purchasing and other areas of specialized interests.	\$ 500
1976	For an independent internal management organization audit to review policies, methods and procedures and to propose changes in organizational structure, planning and allocation processes, and campaign techniques and structure.	\$ 5,000
1976	For a feasibility study to determine viability of establishing a Joint Services Corporation to include such services as automated accounting, group purchasing, joint fringe benefit plans and joint staff and/or volunteer training.	\$ 1,250
1976	To establish a Discretionary Fund to enable member agencies to attend board and staff training sessions.	\$ 750
1977	For initial costs related to the establishment of a Joint Services Corporation to provide joint accounting and auditing programs for member agencies.	\$ 6,050
1977	Toward the purchase of a Xerox duplicating system and conversion costs to new mailing system to enable joint copying and joint mailing capabilities for member agencies as part of the Joint Services Corporation.	\$ 5,500
1978	For additional conversion expenses related to the joint mailing program for non-profit organizations experienced by the expansion of participating agencies.	\$ 1,000
1979	Toward consultant services for a joint labor/United Way community participation study in an effort to strengthen their working relationships.	\$ 2,500

MANCHESTER/SOCIAL SERVICE

American Red Cross

1969	For the inauguration of a mobile disaster service to aid in such events as multi-fires, disasters, civil defense programs, national guard emergencies, hospital emergencies and storm disasters.	\$ 1,000
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Camp Allen

1979	Toward establishment of a program seeking to reduce the lonely periods of weekend isolation experienced by many elderly because service programs operate on a five-day per week basis by providing a series of overnight recreational weekends for Manchester area elderly.	\$ 4,000
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Child and Family Services of New Hampshire

1968	To study feasibility of establishing a Graduate School of Social Work at the University of New Hampshire.	\$ 5,000
1970	Toward the purchase and renovation of a Hanover Street building to serve as a new downtown headquarters and to aid with the establishment of a Family Advocacy Program to strengthen families and promote increased child welfare.	\$100,000

1970	To establish a work-study program for an Associates in Arts degree in social service at White Pines College. As para-professionals are being trained, work-study will take place in Manchester social welfare agencies.	\$ 2,000
1971	Toward expenses of conducting Manchester's first Intercultural Festival featuring exhibits and performances by varied ethnic groups.	\$ 400
1977	For renovations to enable expansion of library and for establishment of the Alice White Library Fund.	\$ 5,000

City of Manchester

1974	To enable the Park and Recreation Department's Comprehensive Services for the Aging Program to establish services for the elderly, including transportation, a job bank and telephone support services.	\$ 3,134
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Easter Seal Rehabilitation

1968	Toward the establishment of an independent rehabilitation center in Manchester, formerly operated under the auspices of the Crotched Mountain Center.	\$10,000
1970	To inaugurate a professional screening program and referral service for children with learning disabilities caused by minimal brain damage.	\$15,000
1973	Aid toward the establishment of a physical education program for handicapped youngsters and the inauguration of a new summer camping program for the handicapped.	\$ 2,000
1975	Toward inauguration of a vocational adjustment center for the emotionally disturbed adolescent to include guidance in social and vocational skill development and secondary education instruction.	\$ 4,000
1976	To establish a diagnostic center to evaluate client work potential in order to develop individualized vocational rehabilitation programs and to guide the disabled entering or returning to the competitive labor market.	\$13,800
1977	Toward the \$35,000 cost of acquisition of the 42-acre Camp Easter Seal site to assure continuation of summer handicapped camping program started four years ago.	\$ 7,000
1979	Toward purchase of an option on a building located at the corner of Lincoln and Auburn Streets in Manchester which would provide sufficient space to consolidate the Society's rehabilitation center, its two schools, and its administrative and fund raising offices.	\$25,000

Gale Home for Aged and Destitute Women

1970	Toward the cost of the installation of an elevator to enable the admission of additional patients by utilizing the third floor.	\$20,000
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Greater Manchester Child Care Association

1970	To inaugurate a program to provide training, materials, and information to both public and private day care centers, and aiding the center to qualify for first-year federal funds.	\$ 4,750
1971	To provide one-half the local share to qualify for federal funds for second-year's operating budget.	\$ 2,375
1973	Toward the establishment of "latch-key" after school child care centers for first through third grade youngsters.	\$ 1,000
1974	Toward capital improvements to heating system at the central facility not covered by federal funds.	\$ 1,000

Hillsborough County House of Correction

1973	Aid toward the inauguration of an occupational therapy program for inmates to include woodworking, music instruction, leather craft, and art work.	\$ 1,500
1975	For inauguration of a functional workshop to train inmates in a useful skill as well as to serve the public in the repair of small appliances and furniture.	\$ 1,500

Human Services Council of Manchester

1978	To undertake a community education program and conference related to the problems surrounding the increased incidence of adolescent pregnancies.	\$10,000
1978	To provide private funds needed to match federal grants available to establish a Special Transit Service to provide coordinated transportation services for handicapped and elderly Manchester area residents.	\$ 4,500
1979	Toward establishment of a program to provide short-term emergency housing for families and individuals who are victims of such disasters as fire and flood, battered wives, people evicted from their apartments, residents returning to the community from institutions and others in need of temporary shelter.	\$10,000

Jewish Community Center

- 1977 For start-up expenses related to participation in joint accounting program for non-profit organizations sponsored by the United Way of Manchester. \$ 1,200

Manchester Association for Retarded Citizens

- 1969 Toward operation of a program serving retarded children by providing day care and training for those under 14 and a work activities program for those 16 and older. \$ 5,000
- 1971 \$10,000 as a capital gift toward expansion of its facilities and \$5,000 to match \$1 for \$1 gifts from individuals and corporations exceeding \$250 toward the building campaign. \$15,000
- 1977 To provide furnishings needed to inaugurate an independent-living residential apartment program for the mentally retarded. \$ 8,600
- 1977 A challenge grant to match gifts over \$100 toward completion of Phase II of its expansion program to complete and equip the new addition. The Center's client population has increased from 250 when Phase I began in 1974 to 400 in 1977. \$30,000

Manchester Children's Home (Webster House)

- 1971 A \$1 for \$1 matching grant to raise funds needed to convert its vacant former pre-school facility into a home for girls, currently housed in the main building with the boys. \$ 1,000
- 1972 A challenge grant of \$1 for each \$1 raised toward the costs of renovating its two existing buildings to include new plumbing, carpeting, and conversion of the basement area for recreational use. \$ 6,000
- 1978 Aid toward \$200,000 capital fund drive to construct new addition and rehabilitate a portion of its original structure: \$10,000 was provided as an outright gift and \$10,000 as a challenge grant to match \$1 for each \$2 raised from other sources. \$20,000

Manchester Fire Protection Committee

- 1978 A challenge grant to encourage private donations toward the purchase of photographic equipment and educational materials and supplies needed to conduct expanded fire prevention/public education programs. \$ 1,000
- 1979 \$6,000 as an outright grant and \$2,000 on a matching basis toward acquisition of a vehicle needed to expand the Committee's fire prevention/public education programs. \$ 8,000

Manchester Community Services Building Fund

- 1967 For a feasibility study to explore the cooperative use of a comprehensive facility by charitable agencies in the city. The plan never materialized. \$ 3,041

Manchester Police Foundation

- 1967 Toward endowment fund for emergency aid to active and retired policemen and their families during times of dire need. \$ 5,000

Manchester Y.M.C.A.

- 1977 For start-up conversion expenses related to participation in joint accounting program for non-profit organizations in the city. \$ 1,200

Manchester Y.W.C.A.

- 1977 Toward establishment of a Women Against Rape (W.A.R.) 24 hour crisis hotline to provide sympathetic advocate support services to rape victims and a community education program to inform the public about the crime of rape and the needs of its victims. \$ 2,500
- 1977 For conversion costs of participating in newly formed joint accounting program for area non-profits. \$ 1,200

New Hampshire Council on Aging

- 1970 To support a day-long conference exploring the needs of Manchester's elderly in order to define priorities and methods of help and develop concrete steps for immediate action. \$ 725

New Horizons for New Hampshire

- 1978 To enable the continuation of professional organizing leadership to the Hispanic Organizing Project designed to assist the Spanish speaking population in Manchester to help themselves by establishing leadership and facilitating integration of the community and the social service system. \$13,000

St. Andrew's Church

- 1970 For interim operating funds to continue programs for the elderly at the West Side Neighborhood Center during formation of a new board to develop continuing financial support. \$ 1,000

Tirrell House

- 1969 To purchase recreational equipment for newly organized halfway house for alcoholics after their discharge from the hospital. \$ 900

United Way of Manchester

- 1967 For completion of a survey to determine child day care needs and the development of a plan for action. \$ 1,500
- 1973 Toward Manchester's share of a statewide program to enable AFDC recipients to achieve post-secondary education, and to provide a coordinator for a variety of women's programs, including the establishment of local centers to provide educational and employment counselling. \$ 3,550

MANCHESTER/YOUTH

Big Brother/Big Sister Program

- 1979 For expansion of program currently matching 20 adult volunteers with an equal number of troubled youngsters of 7 to 15 years of age by providing for six special excursions for the membership. \$ 2,000

Daniel Webster Council, BSA

- 1972 To match Manchester contributions toward the \$2.3 million needed to acquire and develop the Hidden Valley Reservation in the Lakes Region and for the purchase of additional land for future camp sites. \$50,000

4-H Foundation of New Hampshire, Inc.

- 1979 Toward equipping a wildlife room, forestry and environment rooms, hobby and skill rooms and a horticulture room at the Pine Island 4-H Outdoor Recreation Center in Manchester to be used to provide educational programs for area youngsters. \$ 5,000

Girls Group Home

- 1974 Matching grant to stimulate private donations toward inauguration of a group home for teenage foster girls in the Manchester area. \$ 5,000

Child and Family Services of New Hampshire

- 1977 For consultant services to conduct a study to analyze the judicial system as it relates to childrens' needs and rights and to develop a concrete action plan for achieving necessary changes in the system identified in the study. \$ 5,000

Grace Episcopal Church

- 1970 Toward inauguration of the Bradford Young House program to provide a residential treatment program for young people released from the State Industrial School. \$13,000
- 1971 An interest-free loan to enable completion of final renovations of the Bradford Young House. \$13,000(L)

Manchester Housing Authority

- 1973 To enable disadvantaged Manchester youngsters to attend a summer science/day care program sponsored by the Hillsborough 4-H Foundation. \$ 500

Manchester Y.M.C.A.

- 1973 To offset interest costs of a loan secured toward installation of a new sewerage system at its summer youth camp, Camp Mi-Te-Na. \$ 1,500

Manchester Y.W.C.A.

- 1972 To provide 50% of the needed funds to inaugurate a summer day camp for junior high school girls with one-half the girls served coming from low-income families. \$ 2,000
- 1976 Toward continuation of an Intervention Program to provide recreational, educational and counselling services to teenage and young adult female offenders. \$ 2,000

Manchester Boys' Club

- 1969 Toward land acquisition and construction of a Boys' Club facility to serve the 200 boys of Manchester's West Side participating in Boys' Club activities. \$20,000
- 1969 For purchase of additional land adjacent to summer campsite and for the rehabilitation of cabins and the mess hall. \$ 3,600

Manchester Girls' Club

- 1969 For inauguration of summer camping program for disadvantaged girls consisting of two one-week overnight sessions. \$ 700
- 1970 To support west-side activities for 150 girls utilizing St. Marie's Church and the school gymnasium. \$ 3,000
- 1971 Toward expansion of the summer camping season and the provision of camperships for low-income girls. \$ 1,000
- 1972 \$500 toward overnight camping program expenses and \$300 toward tuition costs to enable the club's executive director to participate in Harvard University's Non-Profit Management Institute. \$ 800
- 1972 Toward a feasibility study for a capital fund drive for a new building to include olympic-size swimming facilities. \$ 1,200
- 1972 For the inauguration of a Big Brother-Big Sister program to serve Manchester youngsters. \$ 1,000
- 1974 First year capital grant toward the purchase, renovation and conversion costs of an existing building on Manchester Street to serve as a new club house facility, to include a swimming pool. \$25,000
- 1975 Second-year grant toward completion of major new girls' club facility. \$25,000

Mayhew

- 1979 Partial tuition to enable four Manchester boys in addition to the twenty-four funded by the Manchester United Way to attend the four week summer residential educational experience for socially and/or economically disadvantaged boys provided by Mayhew. \$ 1,150

St. Andrew's Church

- 1968 Challenge grant to match \$1 for \$1 funds raised toward establishment of Operation Contact, a summer volunteer service program designed to provide recreational and educational services to Manchester's West-side residents. \$ 7,500

United Way of Manchester

- 1968 To be used toward the Pinardville Boys' Club operating budget pending final completion of its merger with the Manchester Boys' Club. \$ 3,000
- 1973 Toward enabling 24 disadvantaged boys from Manchester and Amherst to attend a four-week camping program at Camp Mayhew on Newfound Lake and to receive follow-up services during the regular school year. \$ 3,000
- 1974 To encourage cooperative activities between the Manchester Girls' Club and Boys' Club, including cultural and educational programs, sports events, special trip and community projects. \$ 2,500
- 1976 For camperships to allow additional low-income, disadvantaged boys to participate in the Camp Mayhew program. \$ 4,000

AMHERST/ARTS AND HUMANITIES

Amherst Historical Society

1968	\$500 as an outright gift and \$1,000 as a challenge grant toward fund raising efforts for renovation and landscaping costs of converting a historic building initially constructed as the Methodist Church to be used as a museum to house the Society's collections.	\$ 1,500
1970	Toward the \$10,000 needed to restore the "Wigwam," to house coaches, old fire station equipment and other vehicles of the past.	\$ 2,500
1972	Toward consultant fees for an appraisal of the Society's current status regarding the "Wigwam" project, providing specific recommendations for its future direction.	\$ 250
1975	Matching grant to stimulate new gifts toward completion of "Wigwam" Restoration Project, estimated to cost approximately \$17,560, with the guidance of the Society for the Preservation of New England Antiquities.	\$ 2,750
1977	For the final work required to complete the restoration and preservation of the "Wigwam."	\$ 5,500

Creative Arts Trio

1969	For performances in Amherst's public schools to stimulate interest in the inauguration of a string program.	\$ 400
1974	Toward the cost of performing three concerts in Milford and Amherst elementary schools and the junior/senior high school.	\$ 300

Manchester Institute of Arts and Sciences

1968	A \$1,000 grant to sponsor the performance of "A Story of a Soldier" for Amherst/Milford students by the Center for Regional Arts Development, with \$992 being returned when the performance failed to be undertaken.	\$ 8
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Monadnock Music

1970	Toward the cost of bringing a free, public summer orchestral concert to Amherst with the hope that private, local contributions will sustain the concerts in the future.	\$ 1,000
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New Hampshire Musical Festival

1969	To conduct a concert series in the Milford/Amherst area under the auspices of a local sponsor.	\$ 400
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Souhegan Theatre Council

1971	To match local contributions toward the establishment of a non-profit, professional summer theatre, Playhouse 101, and other theatre-related programs.	\$ 2,500
1974	For a feasibility study toward establishment and promotion of a theatre program of national stature: American Stage Festival, producing major shows and creating the nation's first major American play dramatic festival.	\$ 5,000
1975	To match \$1 for each \$5 raised from Amherst and Manchester subscriptions, memberships and advanced sales as part of extensive fund raising effort for new theatre program.	\$ 2,500
1975	First-year grant toward \$150,000, Phase I capital building program to construct a new theatre facility on nine acres on Route 13, Milford, to serve the Amherst/Milford area.	\$ 7,500
1976	Second-year grant in support of building program to complete construction of Phase I of 550 seat amphitheatre with proscenium stage.	\$ 7,500
1976	Challenge grants to increase season subscriptions to assure operating budget.	\$ 3,000
1977	To match all new Amherst season subscriptions which exceed those raised in prior years to support the Theatre's operation.	\$ 1,500
1978	First installment of a two-year grant toward Phase II of capital building program to provide heating, permanent seating, rehearsal space and air conditioning in the Festival's new facility.	\$ 4,000
1979	Second and final installment of two-year capital grant for Phase II of the building program.	\$ 4,000

Supervisory Union #40

1968	For the inauguration of a summer music program for 60 children in the elementary schools to increase individual student's skills in sight reading and choral singing.	\$ 1,200
1968	Toward the production of Handel's Messiah in Milford and Wilton with 135 high school students participating in the chorus and/or orchestra.	\$ 150
1969	To continue the summer music education program inaugurated in 1968.	\$ 700
1972	Toward administrative costs of participating in the arts enrichment activities for public schools provided by the Regional Arts Program.	\$ 500

AMHERST/EDUCATION**Amherst Town Library**

1968	For consultant and architect services to plan and design an addition to the Library required to meet the demands of a rapidly growing town population.	\$ 2,000
1970	Toward the cost of constructing a \$100,000, 42-foot addition to the existing library to serve a projected population of 7,000 by 1980. The addition will include a badly needed public meeting/conference room in the basement area.	\$ 7,000
1977	For conversion of the basement conference room into a children's library area required as a result of the demand created by a 178% population increase since the earlier construction of the new addition, an increase far exceeding estimates at that time.	\$ 4,000

Supervisory Union #40

1968	For a computer terminal to inaugurate a computer math program in conjunction with the Dartmouth College computer time-sharing program. The program for high school students was developed by the math department with the assistance of Sanders Associates' computer technicians.	\$ 2,500
1969	For equipment toward the first phase of a comprehensive Listening and Viewing Center, to include the construction of study carrels and the purchase of projectors, record players, tape recorders and materials.	\$ 2,500
1969	To expand the Listening and Viewing Center through the purchase of Language Masters, a multi-sensory approach to self-learning.	\$ 3,000
1969	For teacher training in innovative teaching methods to include team teaching, individual instruction and cooperative teaching plans to insure the correlation of educational programs in grades 1 through 12.	\$ 3,500
1972	To provide social worker services to needy Amherst youngsters in a program designed at improving school performance by contracting for the services of two social workers from Child and Family Services.	\$ 4,000
1978	A one-time grant toward the purchase of additional musical instruments to accommodate the tremendous growth in the music program experienced as the result of a rapid school population increase.	\$ 3,000
1979	To begin a "Foxfire"-type pilot program in community-based education for students in a communications skills course whereby seventh and eighth grade students will gather information about the town's history and government from local residents.	\$ 2,500

Souhegan Citizens Scholarship Fund

1973	A \$5,000 matching grant to establish a scholarship endowment fund for Amherst students, of which the agency matched \$320.	\$ 320
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AMHERST/ENVIRONMENT AND RECREATION**Audubon Society of New Hampshire**

1979	\$3,000 to construct a boardwalk around a newly-acquired 25-acre bog in the Ponemah section of Amherst; \$10,000 as a challenge grant on a \$1 for each \$2 raised toward an endowment fund for future maintenance of the bog area.	\$13,000
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Amherst Conservation Commission

1967	Toward purchase of the Roantree lot in Amherst bordering Middle Street for use as a public park	\$ 1,750
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1968	Toward the cost of acquisition of a 42-acre site known as "Great Meadows" to serve as a town-owned wildlife preservation area.	\$ 1,000
1969	To establish an endowment fund for a land trust toward the preservation of important natural areas through title and easement acquisitions.	\$ 5,000
1971	Toward completing purchase of the "Joe English Brook Reservation," a major 80-acre acquisition.	\$ 4,000
1978	\$1,500 for mapping of public trails system connecting the major open space areas in Amherst; \$2,500 for options in an abandoned B & M railroad right-of-way running northerly through Amherst as an addition to the trails system.	\$ 4,000
1979	An additional award on a \$1 for \$1 matching basis for acquisition of the abandoned right-of-way from the B & M railroad as part of the project to connect the town's conservation areas by public trails.	\$ 2,000

Amherst Land Trust

1977	\$3,500 as an outright grant toward operating budget of the trust formed in 1975 to undertake orderly preservation and planning of the town's natural resources in cooperation with the local conservation commission and \$2,000 as a challenge grant to match new memberships of which the agency qualified for \$227.	\$ 3,727
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Amherst Recreation Commission

1968	\$1,500 toward the cost of resurfacing two tennis courts built in 1956 and \$2,500 as a challenge grant to match private donations toward the construction of a third court in order to meet the town's increased recreational needs.	\$ 4,000
1971	Ten-percent of the funds needed to acquire Lake Baboosic, a previously private bathing beach, to provide a much needed public lakefront facility.	\$ 7,500
1972	Toward either the construction of baseball fields to serve the local Little League program or beach improvements at the newly acquired Lake Baboosic area.	\$ 1,000
1979	As a technical assistance grant for consultant services related to planning improvements to the town-owned playing fields used for baseball, soccer and other athletic activities.	\$ 1,000

Souhegan Valley Land Trust

1972	For promotional and organizational efforts related to Amherst memberships in this newly-formed trust serving nine Souhegan Valley communities, including Amherst.	\$ 1,000
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AMHERST/HEALTH CARE

Amherst Civil Preparedness Agency

1976	Toward the purchase of mobile portable radios and voice tone pagers to provide link-up communication capabilities for the town's emergency rescue and protection service agencies.	\$ 2,000
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Amherst Rescue Squad

1973	To upgrade the squad's response time in emergency situations by purchasing and installing instalert radio monitors in the homes of 15 squad members.	\$ 3,200
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Souhegan Visiting Nurse Association

1967	\$100 as an outright gift for operating budget purposes for this nursing association operating since 1949 and up to \$1,000 as a challenge grant to match funds raised from Amherst residents, of which only \$55 was qualified.	\$ 155
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AMHERST/ORGANIZATION OF PHILANTHROPIC ACTIVITY

New Hampshire Charitable Fund

1968	For first year support for association of foundations to provide services to Amherst non-profit organizations.	\$ 400
1969	Second-year support of association of foundation providing services to Amherst non-profit organizations.	\$ 850

1970	For establishment of a Charitable Organizations Information Service which will aid Amherst non-profit groups to improve their effectiveness in programming and fund raising.	\$ 1,000
1970	Toward the participation of Amherst non-profit groups in a conference with a noted foundation/public charity tax authority aimed at better understanding of and compliance with the Tax Reform Act of 1969.	\$ 200
1971	\$1,000 to support Charitable Organization Information Service assistance to Amherst groups in 1971 and \$1,200 for continuation of the service in 1972.	\$ 2,200
1972	To support the on-going assistance to Amherst non-profit group through the Charitable Organization Information Service.	\$ 1,200
1973	Ongoing support to continue assistance with planning and funding for Amherst agencies.	\$ 1,400
1974	To expand the services of the COIS program by including the provision of a Foundation Center Library regional collection, a research facility providing information on local and national foundations.	\$ 1,600
1975	For the COIS program for non-profits and the continuation of the Foundation Center Library service.	\$ 1,600
1976	For the COIS program, the Foundation Library and the newly established Institute for the Management of Non-Profit Organizations providing workshops and lectures on accounting procedures, legal aspects, board training and other issues of significance to non-profits.	\$ 1,600
1977	For the continuation of services to Amherst non-profit organizations and trusts.	\$ 1,600
1978	To continue services to non-profit agencies in Amherst through its COIS program, the Foundation Center Library and various management workshops.	\$ 1,600
1978	For consultant services related to the development of a history of the first ten years' grant activity of the Bean Foundation in Amherst.	\$ 352
1979	For expansion and completion of the Bean History to include grant activity in Amherst through the end of the decade.	\$ 150

AMHERST/SOCIAL SERVICE

Amherst Congregational Church

1968	General support for operating budget as part of a two-year phase-out of annual gifts to the Church, the beneficiary of a bequest in Elizabeth N. Bean's will.	\$ 1,000
1969	Second- and final grant for operating expenses of the Church.	\$ 500
1974	Toward the purchase of additional public address equipment to be made available for use by public and private agencies in Amherst.	\$ 2,500
1978	Toward construction costs of an addition providing needed Sunday school classrooms and a fellowship hall which will be available to community groups and non-profit organizations.	\$20,000
1979	For professional consultant services related to planning for the restoration of its 1871 William A. Johnson 20 stop pipe organ.	\$ 1,000

Amherst Jr. Women's Club

1979	Toward the purchase of additional public address equipment available for use by public and private agencies in Amherst.	\$ 400
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Amherst Retirement Housing Association

1975	Up to \$3,000 for organizational costs of local effort to establish a housing program for the elderly through federal Farmers Home Administration financing. Local opposition and numerous delays caused forfeiture of a large portion of the grant.	\$ 800
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Amherst Senior Citizens

1969	An inaugural grant for the establishment of a program for senior citizens, Helpmates, and to help with programming needs.	\$ 400
1970	A first year challenge grant to match new contributions to assure continuation of the program serving 75 elderly individuals from Amherst and Milford.	\$ 700
1971	A second year challenge grant to continue efforts to strengthen its financial base by developing additional private, local support.	\$ 700

1972	For expenses related to the provision of special programs and events by Helpmates now serving over 70 senior citizens from Amherst.	\$ 200
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Souhegan Valley Association for the Handicapped

1978	\$2,000 as an outright gift and \$3,000 to match \$1 for \$1 donations raised toward start-up expenses for a new sheltered workshop program to serve the physically and mentally handicapped in the Amherst/Milford/Wilton area.	\$ 5,000
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1979	To provide matching funds required for Federal Title XX funds for second-year operation of the sheltered workshop for physically and mentally handicapped residents in the Amherst/Milford/Wilton area.	\$ 5,000
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Souhegan New Hampshire Development Center

1976	First year support for treatment and educational programming for retarded Amherst individuals.	\$ 2,000
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Unitarian Church of Milford

1974	For renovations, including new wiring and repair of ceiling and floor of community service meeting room for use by Amherst, Milford and area towns for social programs.	\$ 1,000
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Uniting Church of Christ

1974	Toward the inauguration of a pastoral counselling service for residents of Amherst, Milford and Mont Vernon.	\$ 1,500
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AMHERST/YOUTH SERVICES

Amherst Boy Scout Troop 212

1972	Toward the purchase of camping equipment for the newly-formed scouting program.	\$ 300
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Interact

1972	Toward the purchase and renovation of a facility on Clinton Street in Milford to serve as a Youth center/hotline service for Amherst and Milford youngsters to address problems which include alcohol and drug abuse, parent/child relationships, peer group relationships, unwanted pregnancies, and others.	\$ 5,000
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GUIDELINES

How to Apply for Grants and Loans

Applications should be submitted to Bean Foundation, c/o the New Hampshire Charitable Fund, P. O. Box 1335, Concord, New Hampshire. Requests for program support and capital projects will be considered.

Applications should take the form of a cover letter with appropriate enclosures explaining the purpose of the project, and describing how that purpose will be accomplished.

Applicants should include as much information as necessary to present the best case for support. A proposal should consider and respond to as many of the items below as will have a bearing on the importance of a project and help a reader to fully comprehend what is planned:

- What is the broad purpose of the applicant organization and what is its history?
- What is the specific activity or project for which support is sought?
- What needs is the project designed to address, and how have these needs been determined?
- What other agencies are involved in similar programs? How has the applicant drawn on their experiences and insured that the proposed program will not duplicate others?
- If the program is intended to be ongoing what resources will be available to insure its continuance in the future?
- If the project is a one-time activity, what lasting benefits will occur?
- By what criteria will the applicant evaluate the success of the proposed activity?
- What support, financial and other, has the project attracted?

In all cases, applications should include:

- Itemized income and expense budget for the project indicating known and projected sources of financial support;
- Last available financial statement and current year's operating budget for the organization;
- Organization's Internal Revenue Service exemption letter.

Program staff at the New Hampshire Charitable Fund will be happy to discuss project ideas, either by telephone or personal interview, before a formal application is submitted.

NOTE: In completing the assessment and research necessary to properly present a proposal, staff will consult with knowledgeable individuals and agencies active in the same field, and will feel free to discuss, in general terms, any proposal under consideration.

WHEN TO APPLY

Grantmaking meetings are held quarterly, with application deadlines on the 15th of the preceding month, (that is February 15th, May 15th, August 15th and November 15th).

Because proposals are not submitted for board review until staff has judged them to be complete, submission of proposals before the deadline is encouraged.