***Norwin S. and Elizabeth N.***

BEAN FOUNDATION

40 Stark Street, Manchester, New Hampshire 03101

**APPLICATION COVER SHEET**

Application deadline date:

**Applicant Organization Contact Information**

**NAME OF APPLICANT ORGANIZATION:**

**Address:**

**Fiscal Agent (if different):**

**CEO/Executive Director & Title:**

**Phone:**

**Email:**

**Contact for This Proposal & Title (if different):**

**Address (if different):**

**Phone: Email:**

**Employee Identification Number (EIN):**

**Grant Request Overview**

Please respond concisely in the space provided as the cover sheet serves as a brief overview of your proposal. A more detailed description should be included in the narrative.

**Grant Amount Requested:**

**TO SUPPORT (brief description of proposed project or activities in one or two sentences):**

**PLEASE SUMMARIZE PROJECT OBJECTIVES (What will be accomplished with the funding requested? How does this project further your organization’s mission? State in three sentences or less):**

**FOR PROJECT REQUESTS:**

Has every member of the Board of Directors contributed to theAnnual Campaign in the past year?

**FOR CAPITAL REQUESTS:**

Has every member of the Board of Directors contributed to the Capital Campaign?

What is the total contribution by the Board of Directors to the Capital Campaign?

**PROFILE OF APPLICANT NONPROFIT ORGANIZATION**

**Describe current services provided by the applicant nonprofit organization (including number of people served annually):**

**Geographical area served:**

**Year founded:**

**Number of paid staff (specify full- and part-time):**

**Number of members:**

**Financial Summary**

Provide Information from most recent audit or annual financial statement

Last Fiscal Year (FY) ended (date): $

Last FY total expenditures: $

Last FY total income:\* $

 \*If operating surplus or loss is more than 5% of

 total income, please comment:

Total Net Assets: $

Current (Projected) FY operating budget: $

**LAST FISCAL YEAR**

**Sources of Support Amount %**

Government grants & contracts\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $

Program fee/sales & third

 party payments \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $

Endowment/interest income \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $

Other earned income \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $

Benefits \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $

Membership \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $

United Way \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $

Contributed

 \*Business \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $

 \*Individuals \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $

 \*Foundations, other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $

 **Total: $**

**FUNDING HISTORY of Prior Bean Foundation Requests:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date****Month/****Year** | **Amount** | **Project: (Brief Description)** | **Granted** |
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*When completed, save to the Application Cover Sheet folder in your file at Dropbox.com. (Click on the* ***File Button*** *in the upper left-hand corner of your screen, in the drop-down list choose* ***Save as****, then scroll down to* ***Dropbox****, click on your folder, click on the Application Cover Sheet file, be sure your Application Cover Sheet has a* ***File Name****, and click* ***Save.)***